



CITY OF PANAMA CITY  
AGENDA  
COMMUNITY REDEVELOPMENT AGENCY  
IMMEDIATELY FOLLOWING CITY COMMISSION MEETING

1. Roll Call And Approval Of Meeting Minutes For April 25, 2023

Documents:

[UNAPPROVED CRA MEETING MINUTES 25APR23.PDF](#)

2. CRA Asset Transfers

Documents:

[CRA ASSET TRANSFERS FOR BOARD MEETING \(1\).PDF](#)

2.a. Transfer Of 2011 Street Heater To Public Works Department

Documents:

[TRANSFER OF 2011 STREET HEATER TO PW.PDF](#)

2.b. Transfer Of 2015 Bye-Rite Utility Trailer To Quality Of Life Department

Documents:

[TRANSFER OF 14 FT TRAILER TO QOL.PDF](#)

2.c. Transfer Of 2018 Kawasaki Mule ATV To Quality Of Life Department

Documents:

[TRANSFER OF KAWASAKI MULE TO QOL.PDF](#)

2.d. Transfer Of 2021 Gravely Zero Turn Mower To Quality Of Life Department

Documents:

[TRANSFER OF 2021 GRAVELY MOWER TO QOL.PDF](#)

2.e. Transfer Of Code Enforcement Computer Software To Development Services Department

Documents:

[TRANSFER OF CODE ENFORCEMENT SOFTWARE.PDF](#)

2.f. Transfer Of John Deere Mower To Quality Of Life Department

Documents:

[TRANSFER OF JOHN DEERE MOWER TO QOL.PDF](#)

2.g. Transfer Of Meat Slicer To Panama City Police Department

Documents:

[TRANSFER OF MEAT SLICER TO PCPD.PDF](#)

2.h. Transfer Of Six (6) Laptops To Development Services Department

Documents:

[TRANSFER OF 6 CODE ENFORCEMENT LAPTOPS \(1\).PDF](#)

3. Public Comment

4. Adjournment

Meeting Adjournment

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department one week prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance.



CITY OF PANAMA CITY  
COMMUNITY REDEVELOPMENT AGENCY  
CRA Board Meeting  
04/25/23 - Minutes

1. Roll Call and Approval of Meeting Minutes from 3/28/23

Chairman Brudnicki called the meeting to order at 10:05 AM.

Roll Call was done by CRA Program Manager, Lena Webb with the following members present: Mr. Radar, Mr. Street, Mr. Brown, Mrs. Haligas and Chairman Brudnicki. Also present: City Manager/CRA Executive Director Mark McQueen, and City Attorney Nevin Zimmerman.

Mr. Brown moved to approve the minutes for the March 28, 2023 CRA meeting. Mr. Radar, Mr. Street, Mr. Brown, Mrs. Haligas and Chairman Brudnicki voted "YEA". "NAYS" – none. The motion passed by a 5-0 vote.

2. Consent Agenda

- a. Consideration and Approval for the St. Andrews CRA to purchase a vacant commercial parcel located at 1400 Beck Avenue in the amount of \$335,000.
- b. Consideration to approve the Second Amendment to the Joint Participation Agreement (JPA) between the State of Florida Department of Transportation (FDOT) and the city of Panama City Florida.
- c. Consideration to approve the Seventh Amendment to the MOU between CRA, Downtown North and Millville districts and World Changers Organization.

Mr. Brown moved to approve consent agenda as presented. Mr. Radar, Mr. Street, Mr. Brown, Mrs. Haligas and Chairman Brudnicki voted "YEA". "NAYS" – none. The motion passed by a 5-0 vote.

3. Public Comment

- a. Michelle Clay Bryant 803 E 10<sup>th</sup> St.
- b. Patti Sunday no address given
- c. Dr. Rufus Wood 1119 10<sup>th</sup> St.

3. Adjournment

There being no further business, Chairman Brudnicki adjourned the meeting at 10:33 AM

Meeting Adjournment

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department one week prior to the proceeding at telephone (850)872-3014 for assistance; if hearing impaired, telephone (850)872-3028 (TDD) for assistance.

Number	Dept	Description	Acquisition Date	Purchase Price	Adjusted Value	Transfer To:	Amount Realized	Transferred on:
5051	CRA STA	John Deere Z515E 24 HP V-Twin Dual Hydrostatic 48" Zero Turn Mower	5/26/2021	\$ 3,999	\$ 2,932	QOL	\$ 2,500.00	5/19/2023
4485	CRA DTN	2018 Kawasaki Mule ATV Vehicle #CRA-4 TRANSFERRED to Downtown CRA North Dept. 10.12.21	2/14/2018	\$ 8,479	\$ 707	QOL	\$ -	5/19/2023
5142	CRA DTN	2021 Gravely ZT HD 52" Zero Turn Mower w/2 bucket powered bagger.	12/8/2021	\$ 7,149	\$ 6,076	QOL	\$ 6,000.00	5/19/2023
4660	CRA DTN	2015 Bye-Rite 14' Utility Trailer - TRANSFERRED to Downtown CRA North 10/20/2021	11/24/2014	\$ 0.1	\$ -	QOL	\$ -	5/2/2023
3672	CRA DT	2011 Street Heater - in Street Signs & Markings Shed 1 of 2	11/17/2011	\$ 2,678	\$ -	PW	\$ -	5/4/2023
3707	CRA DTN	2011 Street Heater - in Street Signs & Markings Shed 2 of 2	11/18/2011	\$ 2,678	\$ -	PW	\$ -	5/4/2023
4688-1	CRA STA	Dell Latitude 5420 Laptop - CODE 6	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
4688-2	CRA STA	Dell Latitude 5420 Laptop - CODE 4	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
4689-1	CRA DT	Dell Latitude 5420 Laptop - CODE 3	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
4689-2	CRA DT	Dell Latitude 5420 Laptop - CODE 1	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
4690-1	CRA DTN	Dell Latitude 5420 Laptop - CODE 2	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
4690-2	CRA DTN	Dell Latitude 5420 Laptop - CODE 5	2/13/2020	\$ 1,758.54	\$ 849.96	Dev Serv	\$ 700.00	5/3/2023
3782	CRA STA	Code Enforcement Software - NOT TAGGABLE	3/31/2013	\$ 1,244	\$ -	Dev Serv	\$ -	5/2/2023
3681	CRA DT	Code Enforcement Software - NOT TAGGABLE	3/31/2013	\$ 1,368	\$ -	Dev Serv	\$ -	5/2/2023
3716	CRA DTN	Code Enforcement Software - NOT TAGGABLE	3/31/2013	\$ 7,513	\$ -	Dev Serv	\$ -	5/2/2023
3753	CRA MV	Code Enforcement Software - NOT TAGGABLE	3/31/2013	\$ 5,524	\$ -	Dev Serv	\$ -	5/2/2023
3888	CRA DTN	Slicer, Meat Flobe Model No. G12	6/23/2015	\$ 1,350	\$ -	PCPD	\$ -	5/19/2023

# REPORT OF ACQUISITION OR DISPOSITION OF PROPERTY

## CITY OF PANAMA CITY

TO: PROPERTY CUSTODIAN

FROM: \_\_\_\_\_  
Department

DATE: \_\_\_\_\_

The following changes have occurred in the property in my custody. Please change your Property Record accordingly.

### IDENTIFICATION DATA

NAME OF ITEM	PROPERTY RECORD NO.	MAKE
MODEL	YEAR	MFGS. IDENTIFICATION NUMBER
OTHER DESCRIPTION		

### ACQUISITION OR DISPOSITION DATA

ACQUIRED	DISPOSED OF
From _____	To _____
Reference _____	Transferred <input type="checkbox"/> Sold <input type="checkbox"/> Junked <input type="checkbox"/>
Purchase Order # _____ Check # _____	Traded <input type="checkbox"/> Trade-in Realized \$ _____
Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ _____
Total Cost: (book value) \$ _____	Remitted to _____
\$ _____	Date _____

Remarks \_\_\_\_\_

Signed: G. J. P.  
Title: \_\_\_\_\_

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Remarks \_\_\_\_\_

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Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ _____
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Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ _____
Total Cost: (book value) \$ _____	Remitted to _____
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Remarks \_\_\_\_\_

Signed: *G. J. P.*  
 Title: \_\_\_\_\_

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Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	_____
Total Cost: (book value) \$ _____	Amount Realized (if sold) \$ _____
\$ _____	Remitted to _____
	Date _____

Remarks \_\_\_\_\_

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Purchase Order # _____ Check # _____	Traded <input type="checkbox"/> Trade-in Realized \$ _____
Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ _____
Total Cost: (book value) \$ _____	Remitted to _____
\$ _____	Date _____

Remarks \_\_\_\_\_

Signed:  \_\_\_\_\_  
Title: \_\_\_\_\_

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Purchase Order # _____ Check # _____	Traded <input type="checkbox"/> Trade-in Realized \$ _____
Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ _____
Total Cost: (book value) \$ _____	Remitted to _____
\$ _____	Date _____

Remarks \_\_\_\_\_

Signed:  \_\_\_\_\_  
Title: Director of Economic Development / CRA

# REPORT OF ACQUISITION OR DISPOSITION OF PROPERTY

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Purchase Order # _____ Check # _____	Traded <input type="checkbox"/> Trade-in Realized \$ _____
Purchase Price ..... \$ _____	Value on Records \$ _____
Freight ..... \$ _____	Reason for Disposal _____
Installation ..... \$ _____	Amount Realized (if sold) \$ 4,200
Total Cost: (book value) \$ _____	Remitted to _____
\$ _____	Date _____

Remarks \_\_\_\_\_

Signed:  \_\_\_\_\_  
Title: \_\_\_\_\_