



City of Panama City

AGENDA
CITY COMMISSION MEETING
JULY 11, 2023
8:00 a.m.

1. Opening Prayer with Pastor Jesse Nelson with Macedonia Missionary Baptist church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the June 27, 2023 Commission Meeting.

Documents:

[06.27.2023 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Proclamation for National Sorority Phi Delta Kappa, Inc.
 - 5.b. Kathryn McCurley, Business Services Specialist, 20-year service recognition plaque.
 - 5.c. Accreditation recognition for Panama City Police Department.
 - 5.d. Appointment to the Panama City Port Authority.

Documents:

[APPOINTMENT TO THE PANAMA CITY PORT AUTHORITY.PDF](#)
[LETTER TO THE COMMISSION FROM JAMES COOK.PDF](#)

- 5.e. Notice of Vacancy for the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

Documents:

[GENERAL EMPLOYEE RETIREMENT FUND BOARD VACANCY.PDF](#)

- 5.f. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION SLIDE SHOW ANNOUNCEMENTS 071123.PDF](#)

6. Audience Participation

7. City Attorney

- 7.a. Approval of Resolution No. 20230711.1 for the adoption of Special Assessment for Nuisance Abatement Roll.

Documents:

[SENT LETTER TO COMMISSION RE 2023 NUISANCE ASSESSMENT RESOLUTION 7.5.23.PDF](#)

- 7.b. Letter of Intent for St. Andrews Marina.

Documents:

[LETTER OF INTEREST FROM ST. ANDREWS MARINA PARTNERS, LLC - 06.26.2023.PDF](#)

- 7.c. Rules of Procedures.

Documents:

[RULES-OF-PROCEDURE.PDF](#)

- 7.d. Approval of City Manager job description.

Documents:

[CITY MANAGER JOB DESCRIPTION REVISED JULY 05 2023.PDF](#)
[PDF OF ALL EDITS FOR CITY MANAGER JOB DESCRIPTION REVISED 07.10.2023..PDF](#)

8. City Manager

- 8.a. Consideration to approve Covid Hazard Mitigation Grant Program Subrecipient Agreement (H1012) for North Panama City Operations Facility – Phase I and Budget Amendment Resolution No. 20230711.2.

Documents:

[AGENDA ITEM REQUEST FORM FOR SUBAGREEMENT FOR NORTH PANAMA CITY OPERATIONS FACILITY PHASE I.PDF](#)
[FY 2023 BA RESOLUTION 20230711.2.PDF](#)
[4486-127-R-FOR SUBRECIPIENT SIGNATURE 06-22-2023.PDF](#)
[4486-127-R AWARD EMAIL PC NORTH.PDF](#)

- 8.b. Consideration to approve revising the Fire Assessment rate back to the FY 20-21 original rate.

Documents:

[AGENDA ITEM REQUEST FIRE ASSESSMENT.PDF](#)

- 8.c. Consideration of approval of updated Dockage Agreement for St. Andrews Marina.

Documents:

AGENDA REQUEST - REVISED DOCKAGE AGREEMENT 6-7-23 - ATTY
REV.PDF
FINAL SAM DOCKAGE AGREEMENT - ATTY REV 5-15-23 -.PDF

- 8.d. Consideration to approve Mott MacDonald Task Order for Pump Station 44 Force Main Replacement Construction Engineering Inspection Services in the amount up to \$280,762.34 proposed at the standard hourly rate listed in the Task Order.

Documents:

AGENDA ITEM - MM PS44 FM REPLACEMENT CEI SERVICES.PDF
BACKUP - MM PS44 FM REPLACE CEI SERVICES.PDF
PS 44 FORCEMAIN REPLACEMENT-PROPOSED ROUTE.PDF

- 8.e. Consideration of approval of AMI Consulting Engineers for Bid PC23-034 Professional Services Contract for Panama City - Continuing.

Documents:

AGENDA ITEM AND BACKUP - AMI CONSULTING ENGINEERS
CONTINUING PROFESSIONAL SERVICES CONTRACT.PDF

- 8.f. Consideration to reject all bid submissions associated with RFP PC23-041 for Professional Services for Disaster Recovery Consultant Services.

Documents:

AGENDA REQUEST FOR REJECTION OF BIDS FOR PC23-041.PDF

- 8.g. Consideration to approve Panhandle Engineering, teamed with Volkert Engineering as the engineering design team for the Panama City Sidewalk Improvements Project.

Documents:

AGENDA ITEM - BEACH DRIVE MULTI USE SIDEWALK_ENGINEERING
FIRM_PANHANDLE_03JUL2023.PDF
BACKUP - MEMO BEACH DRIVE MULTI-USE SIDEWALK.PDF
BACKUP - BEACH DRIVE MULTI USE PATH MEETING MINUTES.PDF

- 8.h. Consideration to approve Panhandle Engineering Task Order, Amendment No. 3, for Cherry Street Phase 1 Construction Engineering Inspection Services to be extended a duration of (5) months with an estimated additional cost of \$134,750.00 proposed at the standard hourly rate listed in the amended Task Order.

Documents:

AGENDA ITEM - PE CHERRY ST PHASE 1 CEI SERVICES AMENDMENT
NO. 3.PDF
BACKUP - PE CHERRY ST PHASE 1 CEI SERVICES AMENDMENT NO.
3.PDF
BACKUP - CHERRY ST. TASK ORDER 12-23-2020 NEW PROPOSAL.PDF
BACKUP - AMENDMENT 2 07-29-2022 CEI CHERRY ST.PDF

- 8.i. Consideration to approve Panhandle Engineering Task Order, Amendment No. 5, for Spine Road and Star Avenue revised intersection and signalization design in the amount

of \$207,840.00.

Documents:

[AGENDA ITEM - PC NORTH - SPINE ROAD AND STAR AVE INTERSECTION
TASK ORDER AMENDMENT NO. 5 07112023.PDF](#)
[BACKUP - 13078 TASK ORDER AMEND NO.5 SPINE ROAD.PDF](#)

- 8.j. Consideration of approval to enter into contract negotiations with Mott MacDonald for Project STORM.

Documents:

[AGENDA PACKAGE RECOMMENDING AE.PDF](#)

9. City Manager - First Readings

- 9.a. First reading of Ordinance 3150 requesting an abandonment of an easement located northeast of the Williams Avenue and E 6th Court intersection and northwest of the Satsuma Avenue and E 6th Court intersection.

Documents:

[AGENDA REQUEST 3150.PDF](#)

- 9.b. First reading of Ordinance 3160 requesting abandonment of a portion of an alleyway located southwest of the Elm Avenue and E 10th Street intersection and southeast of the Maple Avenue and E 10th Court intersection.

Documents:

[AGENDA REQUEST 3160.PDF](#)

- 9.c. First reading of Ordinance 3164.1 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 515 E 5th Court.

Documents:

[AGENDA REQUEST 3164.1.PDF](#)

- 9.d. First reading of Ordinance 3164.2 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for a property located at 515 E 5th Court.

Documents:

[AGENDA REQUEST 3164.2.PDF](#)

10. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for

assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based.

(286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.