

AGENDA  
CITY OF PANAMA CITY  
NONPROFIT COMMITTEE MEETING  
JULY 12, 2022  
IMMEDIATELY FOLLOWING THE CITY COMMISSION MEETING

1. Roll Call and Approval of Minutes for the January 11, 2022 Nonprofit Committee Meeting.

Documents:

[01.11.22 MINUTES NONPROFIT COMMITTEE.PDF](#)

2. Approval of Financial Reports.

Documents:

[CITY PREPARED FIN STMTS 2022.06.30.PDF](#)

3. Request for Use of Funds

- 3.a. Ratify expenditure of \$5,000.00 for donation to Minority PC in support of Juneteenth.

Documents:

[MINORITY PC 06072022.PDF](#)

4. Audience Participation
5. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.



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*People Serving People*  
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**MINUTES**  
**CITY OF PANAMA CITY**  
**NONPROFIT COMMITTEE MEETING**  
**JANUARY 11, 2022**

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1. Roll Call and Approval of Minutes for the July 13, 2021 Nonprofit Committee Meeting

Secretary Jan Smith called the roll with the following members present: Directors Greg Brudnicki, Billy Rader, Jenna Haligas, Kenneth E. Brown, and Josh Street. Also present: President Mark McQueen and City Attorney Nevin Zimmerman.

Director Rader moved to approve the minutes for the July 13, 2021 Nonprofit Committee Meeting. On a roll call vote, Directors Greg Brudnicki, Billy Rader, Jenna Haligas, Kenneth E. Brown, and Josh Street voted "YEA". "NAYS" - none. The Secretary certified the motion passed by a 5-0 vote.

2. Approval of Financial Reports

Director Brudnicki moved to approve the unaudited Financial Report for the Panama City Hurricane Disaster Relief Fund as presented. On a roll call vote, Directors Greg Brudnicki, Billy Rader, Jenna Haligas, Kenneth E. Brown, and Josh Street voted "YEA". "NAYS" - none. The Secretary certified the motion passed by a 5-0 vote

3. Request for Use of Funds

3.a. Ratify expenditure of \$15,450.00 for New Year's Eve stage, lights and sound.

Director Haligas moved to ratify expenditure of \$15,450.00 for New Year's Eve stage, lights and sound. On a roll call vote, Directors Greg Brudnicki, Billy Rader, Jenna Haligas, Kenneth E. Brown, and Josh Street voted "YEA". "NAYS" - none. The Secretary certified the motion passed by a 5-0 vote

3.b. Ratify \$3,981.76 expenditure for Holiday luncheon and door prizes.

Director Brown moved to ratify \$3,981.76 expenditure for the Holiday luncheon and door prizes. On a roll call vote, Directors Greg Brudnicki, Billy Rader, Jenna Haligas, Kenneth E. Brown, and Josh Street voted "YEA". "NAYS" - none. The Secretary certified the motion passed by a 5-0 vote

4. Audience Participation

There was no audience participation.

5. Adjournment.

There being no further business, the meeting was adjourned at 9:24 a.m.



Panama City Florida Hurricane Disaster Relief Fund, Inc.  
 Balance Sheets, *UNAUDITED*  
 As of June 30, 2022, September 30, 2021, September 30, 2020 and September 30, 2019  
*Interim financial reporting; for internal management use only*

	<u>6-30-2022</u>	<u>9-30-2021</u>	<u>9-30-2020</u>	<u>9-30-2019</u>
<b>Assets</b>				
Cash and Cash Equivalents				
Restricted Cash	\$ 199,525	\$ 211,690	\$ 233,096	\$ 101,613
Unrestricted Cash	17,350	38,170	130,982	124,062
<b>Total Assets</b>	<u>\$ 216,875</u>	<u>\$ 249,860</u>	<u>\$ 364,078</u>	<u>\$ 225,675</u>
<b>Liabilities and Fund Balance</b>				
Accounts Payable	\$ -	\$ -	\$ 20,880	\$ -
Due to General Fund	7,880	7,880	-	-
<b>Total Liabilities</b>	<u>7,880</u>	<u>7,880</u>	<u>20,880</u>	<u>-</u>
Fund Balance - Unrestricted	32,800	38,170	130,982	124,062
Fund Balance - Restricted	176,195	203,810	212,216	101,613
<b>Total Fund Balance</b>	<u>208,995</u>	<u>241,980</u>	<u>343,198</u>	<u>225,675</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 216,875</u>	<u>\$ 249,860</u>	<u>\$ 364,078</u>	<u>\$ 225,675</u>

*Final audited balances may vary from interim financial reports.*

**Panama City Florida Hurricane Disaster Relief Fund, Inc.**  
**Statements of Revenues, Expenses, and Changes in Fund Balance *UNAUDITED***  
**For the Nine Months Ended June 30, 2022 and Years Ended September 30, 2021, September 30, 2020 and September 30, 2019**  
*Interim financial reporting; for internal management use only*

	<u>6-30-2022</u>	<u>Year Ended 9-30-2021</u>	<u>Year Ended 9-30-2020</u>	<u>Year Ended 9-30-2019</u>	<u>Total</u>
<b>Revenues:</b>					
Contributions					
Unrestricted Contributions	\$ 21	\$ 10,693	\$ 6,701	\$ 124,062	\$ 141,477
Restricted Contributions:					
City Employees	-	-	-	76,750	76,750
Fire & Police Departments	-	-	-	15,760	15,760
Oaks by the Bay	-	-	-	1,500	1,500
Woodfield Lighting	-	-	50,000	-	50,000
Playground Equipment	-	-	50,000	-	50,000
Retree Program	-	14,830	58,722	18,274	91,826
Survivors Concert	-	-	53,000	-	53,000
Total Restricted Contributions	<u>-</u>	<u>14,830</u>	<u>211,722</u>	<u>112,284</u>	<u>338,836</u>
Total Contributions	21	25,523	218,423	236,346	480,313
Interest Income	<u>59</u>	<u>158</u>	<u>1,386</u>	<u>-</u>	<u>1,603</u>
<b>Total Revenues</b>	<u>80</u>	<u>25,682</u>	<u>219,809</u>	<u>236,346</u>	<u>481,917</u>
<b>Expenses:</b>					
Unrestricted					
Auditing and Accounting	-	1,589	1,160	-	2,749
Landscaping	450	4,900	-	-	5,350
Promotional	5,000	-	-	49	5,049
Supplies (Fire Dept)	-	-	7,880	-	7,880
Total Unrestricted	<u>5,450</u>	<u>6,489</u>	<u>9,040</u>	<u>49</u>	<u>21,028</u>
Retree Program	12,165	13,525	49,950	10,622	86,262
Survivors Concert	-	54,192	43,289	-	97,481
New Year's Eve Event	15,450	14,997	-	-	30,447
Music on the Bayou	-	20,000	-	-	20,000
Friends of Governor Stone	-	5,000	-	-	5,000
Mardi Gras	-	12,703	-	-	12,703
<b>Total Expenses</b>	<u>33,065</u>	<u>126,906</u>	<u>102,279</u>	<u>10,671</u>	<u>272,921</u>
<b>Excess of Expenses over Revenues</b>	<u>(32,985)</u>	<u>(101,225)</u>	<u>117,530</u>	<u>225,675</u>	<u>\$ 208,995</u>
<b>Fund Balance - Beginning of Period</b>	<u>241,980</u>	<u>343,205</u>	<u>225,675</u>	<u>-</u>	
<b>Fund Balance - End of Period</b>	<u>\$ 208,995</u>	<u>\$ 241,980</u>	<u>\$ 343,205</u>	<u>\$ 225,675</u>	

*Final audited balances may vary from interim financial reports.*

Panama City Florida Hurricane Disaster Relief Fund, Inc.  
Cash and Fund Balance Analysis  
As of June 30, 2022  
Interim financial reporting; for internal management use only

	Restricted Cash											Total	Unrestricted Cash	Total
	City Employees	Fire & Police	Oaks by the Bay	Woodfield Lighting	Playground Equipment	Survivor Concert	New Year's Eve Event	Music on the Bayou	Friends of Gov. Stone	Mardi Gras	Retree			
Beginning cash 10-1-18	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FY19 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	76,750.00	15,760.00	1,500.00	-	-	-	-	-	-	-	18,274.00	112,284.00	124,062.00	236,346.00
Expenses	-	-	-	-	-	-	-	-	-	-	10,671.00	10,671.00	-	10,671.00
Net increase (decrease) in cash	76,750.00	15,760.00	1,500.00	-	-	-	-	-	-	-	7,603.00	101,613.00	124,062.00	225,675.00
Ending cash 9-30-19	76,750.00	15,760.00	1,500.00	-	-	-	-	-	-	-	7,603.00	101,613.00	124,062.00	225,675.00
FY20 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	50,000.00	50,000.00	53,000.00	-	-	-	-	58,722.00	211,722.00	8,087.00	219,809.00
Expenses	-	7,880.00	-	-	-	43,289.00	-	-	-	-	49,950.00	101,119.00	1,167.00	102,286.00
Net increase (decrease)	-	(7,880.00)	-	50,000.00	50,000.00	9,711.00	-	-	-	-	8,772.00	110,603.00	6,920.00	117,523.00
<b>Fund Balance</b>	<b>76,750.00</b>	<b>7,880.00</b>	<b>1,500.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>9,711.00</b>	-	-	-	-	<b>16,375.00</b>	<b>212,216.00</b>	<b>130,982.00</b>	<b>343,198.00</b>
Add: AP @9-30-20	-	7,880.00	-	-	-	-	-	-	-	-	13,000.00	20,880.00	-	20,880.00
													7.45	7.45
<b>Cash Bal 9-30-20</b>	<b>\$ 76,750.00</b>	<b>\$ 15,760.00</b>	<b>\$ 1,500.00</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 9,711.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,375.00</b>	<b>\$ 233,096.00</b>	<b>\$ 130,989.45</b>	<b>\$ 364,085.45</b>
<b>FY21</b>														
FY 21 Contrib	-	-	-	-	-	-	-	-	-	-	14,830.00	14,830.00	10,693.00	25,523.00
Interest income	-	-	-	-	-	-	-	-	-	-	-	-	158.00	158.00
FY21 Exp	-	-	-	-	-	54,192.00	14,997.00	20,000.00	5,000.00	12,703.00	13,525.00	120,417.00	6,489.00	126,906.00
Net increase (decrease)	-	-	-	-	-	(54,192.00)	(14,997.00)	(20,000.00)	(5,000.00)	(12,703.00)	1,305.00	(105,587.00)	4,362.00	(101,225.00)
Fund Balance	76,750.00	15,760.00	1,500.00	50,000.00	50,000.00	(44,481.00)	(14,997.00)	(20,000.00)	(5,000.00)	(12,703.00)	30,680.00	127,509.00	135,351.45	262,860.45
Change in AP	-	-	-	-	-	-	-	-	-	-	(13,000.00)	(13,000.00)	-	(13,000.00)
Move unrestricted cash to cover expenses above contributions	-	-	-	-	-	44,481.00	14,997.00	20,000.00	5,000.00	12,703.00	-	97,181.00	(97,181.00)	-
<b>Cash balance as of 9-30-2021</b>	<b>\$ 76,750.00</b>	<b>\$ 15,760.00</b>	<b>\$ 1,500.00</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,680.00</b>	<b>\$ 211,690.00</b>	<b>\$ 38,170.45</b>	<b>\$ 249,860.45</b>
Remaining ap/due to other funds													(7,880.00)	(7,880.00)
<b>Fund Balance</b>	<b>\$ 76,750.00</b>	<b>\$ 7,880.00</b>	<b>\$ 1,500.00</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,680.00</b>	<b>\$ 203,810.00</b>	<b>\$ 38,170.45</b>	<b>\$ 241,980.45</b>
activity 10-1-21 to 6-30-22														
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	21.41	21.41
Interest income	-	-	-	-	-	-	-	-	-	-	-	-	58.54	58.54
Expenses	-	-	-	-	-	-	15,450.00	-	-	-	12,165.00	27,615.00	5,450.00	33,065.00
Net increase (decrease)	-	-	-	-	-	-	(15,450.00)	-	-	-	(12,165.00)	(27,615.00)	(5,370.05)	(32,985.05)
Fund balance as of 6-30-22	76,750.00	7,880.00	1,500.00	50,000.00	50,000.00	-	(15,450.00)	-	-	-	5,515.00	176,195.00	32,800.40	208,995.40
Add: AP as of 6-30-22	-	7,880.00	-	-	-	-	-	-	-	-	-	7,880.00	-	7,880.00
Move unrestricted cash to cover expenses above contributions	-	-	-	-	-	-	15,450.00	-	-	-	-	15,450.00	(15,450.00)	-
<b>Cash balances 6-30-22</b>	<b>76,750.00</b>	<b>15,760.00</b>	<b>1,500.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,515.00</b>	<b>199,525.00</b>	<b>17,350.40</b>	<b>216,875.40</b>

Check No. 1147

DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
06/07/2022	06072022	REPMT FOR MINORITY PC CHECK #469139	5,000.00

Total: \$5,000.00

1147

Five Thousand and 00/100 Dollars

CITY OF PANAMA CITY  
PO BOX 1880  
PANAMA CITY, FL 32402

06/24/2022 \$5,000.00





# CITY OF PANAMA CITY

## CHECK REQUEST

*RO - tree*

DATE OF REQUEST: June 07, 2022

DATE TO BE PAID: June 10, 2022

PAYABLE TO: City of Panama City

VENDOR #

AMOUNT: \$5000.00

BUDGETED? YES

NO

DESCRIPTION ON CHECK STUB: Repayment for Minority PC check

### DISBURSEMENT ACCOUNT INFO

FUND NUMBER	DEPT NUMBER	ACCOUNT NUMBER	PROJECT#	AMOUNT
111	8134 - Hurricane	534 - Other Contractual		\$5,000.00
Choose One	Choose One	Choose One		
Choose One	Choose One	Choose One		
Choose One	Choose One	Choose One		
Choose One	Choose One	Choose One		

TOTAL (MUST AGREE TO CHECK AMOUNT ABOVE) \$5,000.00

CHECK DISBURSED TO: City of Panama City

MAIL TO VENDOR:

HOLD CK/VENDOR PICKUP

INTEROFFICE MAIL:

INTEROFFICE MAIL TO: Isaac Delgado

REQUESTED BY: Isaac Delgado

CONTACT PHONE 8506914607

INITIATOR:

*Isaac Delgado*

Isaac Delgado

06/07/2022

DEPARTMENT HEAD:

*Sean G. De Palma*

Sean G. De Palma

06/14/2022

PURCHASING:

*Joy Evans*

Joy Evans

06/15/2022

### ADDITIONAL INFORMATION

Lori said that you need to do a Check Request out of the Relief Fund to the City of Panama City for reimbursement.

This is for the Minority PC payment



**From:** Sean DePalma  
**To:** Isaac Delgado  
**Subject:** FW: Juneteenth Sponsorship  
**Date:** Wednesday, May 18, 2022 10:43:16 AM

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**From:** Tony Bostick <tony\_bostick@yahoo.com>  
**Sent:** Tuesday, May 10, 2022 6:29 PM  
**To:** Sean DePalma <sdepalma@pcgov.org>; Sean DePalma <sdepalma@panamacity.gov>  
**Subject:** Juneteenth Sponsorship



2691 Chapman Drive  
Panama City, Florida 32405  
[minoritypcinc@gmail.com](mailto:minoritypcinc@gmail.com)

**Subject:** Minority PC, LLC needs a hero like the City of Panama City, Quality of Life Department.

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27 April 2022

Mr. Sean De Palma

City of Panama City, Quality of Life Department

501 Harrison Avenue

Panama City, FL 32401

Dear Mr. De Palma,

My name is Tony Bostick, and I am the Operations Officer for Minority PC, Inc.

Here at Minority PC, Inc., we work hard to empower the underserved portions of Panama City and Bay County and help bring awareness to, sometimes overlooked, activities in our community. As a leader at the City of Panama City, you can appreciate the pressing need for solutions to the challenges in our community.

In an effort to bring further awareness to the accomplishments of African-Americans in the local community and to, in some instances, build and in others repair, bridges with the entire community of Panama City, we're organizing Juneteenth 2022. Our last similar initiative was during the week of 13-19 June 2021 hosting various events at various locations throughout Panama City, where we were well received by the community and brought together several communities and municipalities. We are so proud of what we've already achieved, but we want to make this year even better. With the scope of our momentous undertaking, we need the support of municipal departments such as yours in order to ensure another successful community celebration.

I'm writing to ask you to become a Signature Sponsor. With your contribution of \$5000.00, we'll be able to offer something for everyone. As a thank you, Minority PC, Inc would also like to offer a commemorative plaque and publicly announce your partnership with our charitable organization.

To discuss our project and how you can get involved, please give us a call at (850) 319-7358 or (850) 625-6126.

I hope to hear from you soon. Thank you in advance for your generosity.

Sincerely,

**Anthony D. Bostick**

Anthony Bostick

(850) 625-6126

[minoritypcinc@gmail.com](mailto:minoritypcinc@gmail.com)

Tony Bostick