



City of Panama City

AGENDA
CITY COMMISSION MEETING
September 26, 2023
8:00 a.m.

1. Opening Prayer with Reverend Eric Spoon of Grace Presbyterian Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the September 12, 2023 Commission Meeting.

Documents:

[09.12.2023 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Lee Space, Panama City Police Department, 20-year service recognition plaque.
 - 5.b. Consideration to set the December City Commission Meeting date on December 12, 2023 and omit the second December City Commission Meeting date.
 - 5.c. Consideration of approval of the 2023/2024 Fiscal Year Operating and Capital Budgets for the Panama City Port Authority.

Documents:

[FY 24-25 BUDGET INFORMATION.PDF](#)

- 5.d. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION SLIDE SHOW ANNOUNCEMENTS 092623.PDF](#)

6. Audience Participation (Limited to items on the agenda, remarks are limited to three (3) minutes).
7. City Attorney
 - 7.a. Adoption Hearing for Ordinance 3176 Repeal Local Preference (Public Hearing, remarks are limited to three (3) minutes).

Documents:

LTR TO COMMISSION WITH SECOND READING OF ORD 3176 REPEALING
LOCAL PREFERENCE 9-21-23.PDF

7.b. Report on Cove Lane Park.

Documents:

LETTER TO COMMISSION RE REPORT ON COVE LANE PARK - 09-20-
2023.PDF

7.c. Report on Impact Fee Financing Program to extend Utilities.

Documents:

LETTER TO COMMISSION RE REPORT ON IMPACT FEE FINANCING
PROGRAM TO EXTEND UTILITIES - 09-20-2023.PDF

7.d. Review of St. Andrews Marina Proposals.

Documents:

SENT LETTER TO COMMISSION RE REVIEW OF ST. ANDREWS MARINA
PROPOSALS.PDF
PC23-055 RFP ST. ANDREWS MARINA REDEVELOPMENT WITH AMEND.
3.PDF
ST ANDREWS MARINA PARTNERS PROPOSAL_09.06.2023.PDF
ST ANDREWS MARINA MANAGEMENT PROPOSAL_09.06.2023.PDF
ROYAL AMERICAN COMPANIES ST ANDREWS MARINA
PROPOSAL_09.06.2023.PDF

7.e. Update to Rules of Procedures.

Documents:

LETTER TO COMMISSION RE UPDATE TO RULES OF PROCEDURES - 09-
21-2023.PDF

7.f. JoePC Agreement to Design Wet Slips in NW Basin.

Documents:

SENT LETTER TO COMMISSION RE DESIGN OF WET SLIPS IN NW BASIN
BY JOEPC 9-21-23.PDF

8. City Clerk

8.a. Presentation of the Annual Comprehensive Financial Report.

Documents:

ACFR PRESENTATION MEMO..PDF

8.b. Consideration of approval of Budget Amendment Resolution No. 20230926.4 to increase the General Fund budget and reduce the budgets for the City SHIP Fund, the Utility Fund, the Solid Waste Fund, and the Marinas Fund to reallocate the cost of the fiscal

year 2022 audit.

Documents:

[AGENDA ITEM REQUEST FOR AUDIT BUDGET AMENDMENT..PDF](#)
[FY 2023 BA RESOLUTION 20230926.4.PDF](#)

8.c. Update on City Manager Position.

Documents:

[CITY MANAGER UPDATE MEMO.PDF](#)
[CM UPDATE-ADA20230922.PDF](#)

9. Unfinished Business (Public Hearings on each item, remarks are limited to three (3) minutes).

9.a. Final reading of Ordinance 3163.1 is a voluntary annexation of approximately 0.545 acres of property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.1.PDF](#)

9.b. Final reading of Ordinance 3163.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.2.PDF](#)

9.c. Final reading of Ordinance 3163.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.3.PDF](#)

9.d. Final reading and public hearing of Ordinance 3171 requesting to amend the Unified Land Development Code of the City of Panama City; amending Sec. 104-66 and 105-4 concerning the defined areas of the Gateway Overlay District and Gateway Overlay design standards for fences; amending Sec. 104-38 of the Unified Land Development Code concerning additional requirements related to permissible uses and the exterior building facades visible from main corridors within the General Commercial-2, GC-2 zoning district.

Documents:

[AGENDA REQUEST 3171.PDF](#)
[ORDINANCE 3171.PDF](#)

9.e. Final reading of Ordinance 3172.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for a property located at 1032 Mulberry

Avenue.

Documents:

[AGENDA REQUEST 3172.1.PDF](#)

- 9.f. Final reading of Ordinance 3172.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3, MU-3, for a property located at 1032 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3172.2.PDF](#)

- 9.g. Final reading of Ordinance 3173 amending the Zoning Map of the City to reflect a zoning designation of Residential-2, R-2, for a property located at 2911 E 5th Court.

Documents:

[AGENDA REQUEST 3173.PDF](#)

10. Consent Agenda

- 10.a. Consideration of approval for Task Order Amendment No. 1 in the amount of \$6,275.24 for the preparation in Cultural Resources Assessments Survey with Metric Engineering for the Environmental Report for Beck Avenue Façade Hometown Revitalization Project M0049.

Documents:

[AGENDA ITEM REQUEST FORM FOR METRIC HRP AMENDMENT 1 BECK AVENUE.PDF](#)
[FACADE IMPROVEMENT TWO 5 AMMENDMENT I_ \(002\).PDF](#)

- 10.b. Consideration of approval for Task Order Amendment No. 1 in the amount of \$18,847.88 for the preparation in Cultural Resources Assessments Survey with Metric Engineering for the Environmental Report for Harrison Avenue Façade Hometown Revitalization Project M0051.

Documents:

[AGENDA ITEM REQUEST FORM FOR METRIC HRP AMENDMENT 1 HARRISON.PDF](#)
[FACADE IMPROVEMENT TWO 2 AMMENDMENT I \(002\).PDF](#)

- 10.c. Consideration of approval for award of Bid PC23-057 Voluntary Home Buyout Demolition to Break-N-Ground in the amount of \$153,759.00.

Documents:

[AGENDA ITEM REQUEST - BREAK-N-GROUND.PDF](#)
[BID TABULATION CHECK -.PDF](#)
[BREAK N GROUND.PDF](#)
[BGN CONTRACTORS-.PDF](#)
[DEMOLITION PROS-.PDF](#)
[VISION CONSTRUCTION-.PDF](#)

STRAIGHT ARROW DEVELOPMENT-.PDF
DSW HOMES-.PDF

- 10.d. Consideration of approval of Panama City Bid No. PC23-027 SR77 Landscape Beautification, to Leake Landscapes in the amount of \$385,300.00 for the project known as SR-77 Beautification (Baldwin Rd. to 23 St.) Project.

Documents:

AGENDA ITEM - SR 77 LANDSCAPING BID LEAKE LANDSCAPING
09262023.PDF
BACKUP - NOA LEAKE LANDSCAPES SR77 BEAUTIFICATION GRANT.PDF

11. City Manager

- 11.a. Consideration to approve Budget Amendment Resolution No. 20230926.1 to transfer and utilize donated funds from Woodman Life Insurance in the amount of \$10,482.00 to purchase Firefighting personal protective equipment and patient lifting assistance devices.

Documents:

AGENDA ITEM REQUEST - BUDGET AMENDMENT - WOODMAN LIFE
DONATION.PDF
FY 2023 BA RESOLUTION 20230926.1.PDF
FIRE HELMET QUOTE.PDF
PATIENT LIFTING DEVICE QUOTE.PDF

- 11.b. Consideration to adopt Resolution No. 20230926.5 and approve Utility Work By Highway Contractor Agreement for \$240,500.00 with the Florida Department of Transportation.

Documents:

AGENDA ITEM - FDOT447594 UWBHC AGREEMENT RESOLUTION.PDF
BACKUP - FDOT RESOLUTION UWBHCA.PDF

- 11.c. Consideration to approve Budget Amendment Resolution No. 20230926.6 to transfer funds received from local Law Enforcement agencies in the amount of \$9,795.00 to the Panama City Police Department.

Documents:

AGENDA ITEM REQUEST PCPD TRAINING..PDF
FY 2023 BA RESOLUTION 20230926.6.PDF

- 11.d. Consideration to approve Budget Amendment Resolution No. 20230926.7 to utilize Hurricane Ian reimbursement funds in the amount of \$73,303.06 to purchase deployment equipment for the Panama City Police Department's use in future disaster responses.

Documents:

AGENDA ITEM REQUEST HURRICANE IAN FUNDS.PDF
FY 2023 BA RESOLUTION 20230926.7.PDF

- 11.e. Status of Building Services Request for Proposal (RFP).

Documents:

[AGENDA REQUEST FORM_BUILDING SERVICES RFP STATUS 09 20 2023.PDF](#)
[MEMO_BUILDING SERVICES RFP STATUS 09 19 2023.PDF](#)

- 11.f. Consideration to approve the City Insurance Premiums for fiscal year 2023- 2024 in the amount of \$2,764,979 .

Documents:

[AGENDA ITEM REQUEST 2023-24 INSURANCE PREMIUMS.PDF](#)

12. City Manager - First Readings

- 12.a. Consideration of first reading of Ordinance 3177 to approve changes to the City of Panama City Municipal Firefighters' Pension Trust Fund Deferred Retirement Option Plan.

Documents:

[AGENDA ITEM REQUEST - FIREFIGHTER PENSION ORDINANCE UPDATE - ATTY REV.PDF](#)
[ORDINANCE 3177 - AMENDING DROP PARTICIPATION.PDF](#)
[PANAMA_CITY_FIRE_AIS_8_YR_DROP.PDF](#)

13. Audience Participation (Open to any issue related to City of Panama City's authority, remarks are limited to three (3) minutes).
14. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5 pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.