

AGENDA
CITY OF PANAMA CITY
CITY COMMISSION MEETING
SEPTEMBER 27, 2022
8:00 a.m.

1. Opening Prayer with Pastor James Barker of Holy Hills Baptist Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the September 12, 2022 Commission Meeting.

Documents:

[09.12.22 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Proclamation for National Recovery Month.
 - 5.b. Consideration to set the second November City Commission Meeting date on November 29, 2022.
 - 5.c. Consideration to set the December City Commission Meeting date on December 13, 2022 and omit the second December City Commission Meeting date.
 - 5.d. Notice of Term Expirations on the Downtown Improvement Board.

Documents:

[DIB VACANCIES.PDF](#)
[BOARD APPLICATION KEVIN MITCHELL DOWNTOWN IMPROVEMENT BOARD.PDF](#)

- 5.e. Notice of Term Expirations on the Board of Architects.

Documents:

[BOARD OF ARCHITECTS VACANCIES.PDF](#)

- 5.f. Appointment to the Board of Trustees for the Supplemental Retirement Plan For Designated General Employees.

Documents:

[APPOINTMENT TO THE BOARD OF TRUSTEES FOR THE SUPPLEMENTAL RETIREMENT PLAN.PDF](#)
[KELLIE SMITH SUPPLEMENTAL RETIREMENT BOARD APPLICATION.PDF](#)

- 5.g. Consideration of approval of the 2022/2023 Fiscal Year Operating and Capital Budgets for the Panama City Port Authority.

Documents:

[BUDGET PACKET 2022 - 2023 PORT AUTHORITY.PDF](#)

5.h. Community Announcements.

Documents:

[CITY OF PANAMA CITY ANNOUNCEMENTS 09.27.22.PDF](#)

6. Audience Participation

7. City Attorney

7.a. Final reading revised Ordinance 3076 Floodplain Management.

Documents:

[LETTER TO COMMISSION RE CHANGES TO FLOODPLAIN ORDINANCE 9-22-22.PDF](#)
[ORDINANCE 3076 - CH 9 FLOODPLAIN ORDINANCE REV 2022_FINAL REV 9-20-22.PDF](#)

7.b. Final Reading Ordinance 3108 Amending Chapter 12 of the Municipal Code - Noise Control.

Documents:

[LETTER TO COMMISSION WITH CH 12- NOISE ORDINANCE 9-7-22.PDF](#)

7.c. Consideration for approval of proposed Ordinance to amend Business License Tax to include short-term rentals.

Documents:

[LETTER TO COMMISSION RE PROPOSED ORDINANCE FOR MERCHANT TAX WITH EXHIBITS - 09.21.2022.PDF](#)

8. Unfinished Business

8.a. Final reading of Ordinance 3102.1, voluntary annexation of 0.48 (approx.) acres of property located at 1806 W. 23rd Court.

Documents:

[AGENDA REQUEST 3102.1.PDF](#)

8.b. Final reading of Ordinance 3102.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for the property located at 1806 W. 23rd Court.

Documents:

[AGENDA REQUEST 3102.2.PDF](#)

- 8.c. Final reading of Ordinance 3102.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for the property located at 1806 W. 23rd Court.

Documents:

[AGENDA REQUEST 3102.3.PDF](#)

- 8.d. Final reading of Ordinance 3103.1, voluntary annexation of 13.84 (approx.) acres of property located at 1427 W. 30th Street (PARCEL ID #: 13064-000-000); 1500 Lisenby Court (PARCEL ID #: 13076-000-000); 2807 Lisenby Avenue (PARCEL ID #: 13088-000000); 1416 W. 28th Court (PARCEL ID #: 13087-000-000); 1442 W. 28th Court (PARCEL ID #: 13086-000-000).

Documents:

[AGENDA REQUEST 3103.1.PDF](#)

- 8.e. Final reading of Ordinance 3103.2 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the properties located at 1427 W. 30th Street (PARCEL ID #: 13064-000-000); 1500 Lisenby Court (PARCEL ID #: 13076-000-000); 2807 Lisenby Avenue (PARCEL ID #: 13088-000000); 1416 W. 28th Court (PARCEL ID #: 13087-000-000); 1442 W. 28th Court (PARCEL ID #: 13086-000-000).

Documents:

[AGENDA REQUEST 3103.2.PDF](#)

- 8.f. Final reading of Ordinance 3103.3 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3, MU-3, for the property located at properties located at 1427 W. 30th Street (PARCEL ID #: 13064-000-000); 1500 Lisenby Court (PARCEL ID #: 13076-000-000); 2807 Lisenby Avenue (PARCEL ID #: 13088-000000); 1416 W. 28th Court (PARCEL ID #: 13087-000-000); 1442 W. 28th Court (PARCEL ID #: 13086-000-000).

Documents:

[AGENDA REQUEST 3103.3.PDF](#)

- 8.g. Final reading of Ordinance 3104.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 3000 Airport Road and 1422 W. 30th Street.

Documents:

[AGENDA REQUEST 3104.1.PDF](#)

- 8.h. Final reading of Ordinance 3104.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3, MU-3, for the property located at 3000 Airport Road and 1422 W. 30th Street.

Documents:

[AGENDA REQUEST 3104.2.PDF](#)

- 8.i. Final reading of Ordinance 3107 amending the Zoning Map of the City to reflect a zoning

designation of General Commercial-2, GC-2 for the property located at 1750, 1800 and 1812 FRANKFORD AVENUE (Parcel ID# (s): 13832-011-000, 13838-030-000, 13838-010-000, 13832-000-000).

Documents:

[AGENDA REQUEST 3107.PDF](#)

9. Consent Agenda

- 9.a. Consideration of approval of proposal from Anchor CEI for additional CEI services for an amount not to exceed \$3,000.00 per month through September 30, 2022, associated with the TRIUMPH Gulf Coast Grant, Aluminum Fabrication Building project.

Documents:

[AGENDA ITEM REQUEST AIR _ AMEND 3 _ ADDITIONAL CEI SERVICES.PDF](#)

- 9.b. Consideration of approval of proposal from Anchor CEI for additional CEI services for an amount not to exceed \$5,400 for bidding and procurement task associated with the TRIUMPH Gulf Coast Grant, Aluminum Fabrication Building project.

Documents:

[AGENDA ITEM REQUEST AIR _ AMEND 4 _ BIDDING SERVICES.PDF](#)

- 9.c. 9th St. July 4 Celebration Block Party, July 1, 2023, 4:00 p.m. – 11:00 p.m., 1410 E. 9th St, sponsored by J Dia Green-Jones.

Documents:

[9TH ST JULY 4 CELEBRATION BLOCK PARTY.PDF](#)

- 9.d. Christmas Lights at Oaks by the Bay Park, November 26, 2022, 6:00 p.m. – 8:00 p.m., Oaks by the Bay Park, sponsored by Historic St Andrews Waterfront Partnership and The City of Panama City.

Documents:

[CHRISTMAS LIGHTS AT OBB.PDF](#)

- 9.e. Millville Children's Christmas Parade, December 2, 2022, 9:30 a.m. – 12:00 p.m., 3rd Street from Waterfront Park to Daffin Park, sponsored by Millville Children's Christmas Parade Committee and the City of Panama City.

Documents:

[MILLVILLE CHILDRENS PARADE COMPLETE APP.PDF](#)

- 9.f. City Hall Christmas Tree Lighting Ceremony, December 2, 2022, 5:00 p.m. – 7:00 p.m., City Hall front lawn, sponsored by the City of Panama City.

Documents:

[CITY HALL TREE LIGHTING .PDF](#)

- 9.g. Christmas Market at Oaks by the Bay, December 2, 2022, 5:00 p.m. – 8:00 p.m., Oaks by the Bay Park, sponsored by Historic St Andrews Waterfront Partnership.

Documents:

[CHRISTMAS MARKET AT OBB.PDF](#)

- 9.h. Strides for Scholars 5K & Fun Run, February 18, 2023, 9:00 a.m. – 11:00 a.m., Picturesque St Andrews Route, sponsored by Bay Education Foundation.

Documents:

[STRIDES FOR SCHOLARS 5K.PDF](#)

10. City Manager

- 10.a. Consideration to approve a Budget Amendment and Resolution No. 20220927.3 for the accounting of American Rescue Plan Act (ARPA) funds.

Documents:

[AGENDA ITEM REQUEST ARPA.PDF](#)
[FY 2022 BUDGET AMENDMENT RESOLUTION 22-64.PDF](#)

- 10.b. Consideration for approval of Budget Amendment Resolution 20220927.4 and Panhandle Engineering Task Order for construction engineering and inspection services for SRF AREA U PHASE I in an amount not to exceed \$219,180.00.

Documents:

[AGENDA ITEM - CEI SERVICES BY PANHANDLE ENGINEERING FOR SRF AREA U PHASE I 09212022.PDF](#)
[BACKUP - PH TASK ORDER CEI SRF AREA U 09202022.PDF](#)
[FY 2022 BUDGET AMENDMENT RESOLUTION 22-65.PDF](#)

- 10.c. Consideration of Approval for Purchase of In-Kind Projects in accordance with Consent Order (OGC File No. 19-1836) relating to wastewater collection systems and wastewater treatment facilities in the amount of \$223,500.00.

Documents:

[AGENDA FORM - Q4 APPROVAL OF IN-KIND PROJECTS.DOCX](#)
[BACKUP - Q4 CONSENT ORDER IN-KIND PROJECT 091222.PDF](#)

- 10.d. Consideration of approval to enter into contract negotiations with VBA Designs for the Fire Stations # 1, 2, & 6 Wind Retrofit Project.

Documents:

[AGENDA ITEM REQUEST _ FIRE STATIONS WIND RETROFIT PACKET.PDF](#)

- 10.e. Consideration of approval to award BID #PC 22-009, Snug Harbor Boat Launch Facility, for construction to Inland Construction and Engineering, Inc. in the amount of

\$4,131,857.00.

Documents:

[AGENDA ITEM REQUEST SNUG HARBOR BOAT LAUNCH FACILITY.PDF](#)

- 10.f. Consideration for approval of Task Order 20-011 Amendment 2 to Mott MacDonald for construction engineering inspection (CEI) services on the replacement of Pump Station No. 61 in the amount of \$91,168.34.

Documents:

[AGENDA ITEM - AMENDMENT 2 TO MM TASK ORDER 20-011 PUMP STATION NO. 61.DOCX](#)
[BACKUP - MOTT AMEND II CEI SERVICE PS61 092022.PDF](#)

- 10.g. Consideration for approval of Task Order 20-006 Amendment 2 to Mott MacDonald for construction engineering inspection (CEI) services on the replacement of Pump Station No. 22 for \$33,728.16.

Documents:

[AGENDA ITEM - AMENDMENT 2 TO MM TASK ORDER 20-006 PUMP STATION NO. 22.DOCX](#)
[BACKUP - MOTT AMEND II CEI SERVICE PS22 092022.PDF](#)

- 10.h. Consideration for approval to assign consulting firms to SRF Phase II project areas. Consultants listed were approved under bid PC21-064 and have continuing services contracts on file with the City of Panama City.

Documents:

[AGENDA ITEM - SRF PHASE 2 AREA ASSIGNMENT 092022.DOC](#)
[BACKUP - SRF PHASE 2 DECISION MEMO.PDF](#)
[BACKUP - SRF PHASE 2 MAPS.PDF](#)

- 10.i. Consideration of approval to begin construction bid solicitation for the MLK Recreation Center Re-Build Project.

Documents:

[AGENDA ITEM REQUEST MLK REC CENTER _ CONSIDERATION OF APPROVAL TO BEGIN CONSTRUCTION BID SOLICITATION.PDF](#)

11. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record

needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.