

AGENDA  
CITY OF PANAMA CITY  
CITY COMMISSION MEETING  
OCTOBER 11, 2022  
8:00 a.m.

1. Opening Prayer with Pastor Billy Carstarphen of Free Spirit Community Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes.

3.a. September 27, 2022 City Commission Meeting

Documents:

[09.27.22 MINUTES COMMISSION MEETING.PDF](#)

3.b. September 27, 2022 Budget Hearing.

Documents:

[09.27.2022 MINUTES BUDGET HEARING.DOCX.PDF](#)

4. Additions, Deletions and Modifications.

5. Mayor's Report

5.a. Captain John Oliver, Fire Department, 20-year service recognition plaque.

Documents:

[OLIVER 20 YEAR RECOGNITION 8-19-22.PDF](#)

5.b. Notice of Term Expiration on the Downtown Improvement Board.

Documents:

[DIB VACANCY.PDF](#)

5.c. Notice of Term Expiration on the Board of Architects.

Documents:

[BOARD OF ARCHITECTS VACANCY.PDF](#)

5.d. Community Announcements.

Documents:

[CITY OF PANAMA CITY ANNOUNCEMENTS 10.11.22.PDF](#)

6. Audience Participation

7. City Attorney

- 7.a. Final reading of Ordinance 3075 amending Chapter 17 of the Municipal Code - Protection of Public and Private Rights.

Documents:

[LETTER TO COMMISSION FOR SPECIAL EVENTS ORDINANCE 10-5-2022.PDF](#)  
[COMPARISON OF FINAL SECOND READING ORDINANCE 3075 SPECIAL EVENTS - ATTY REV 10-5-22.PDF](#)  
[FINAL SECOND READING ORDINANCE 3075 SPECIAL EVENTS - ATTY REV 10-5-22.PDF](#)

- 7.b. Consideration of Resolution No. 20221011.2 adopting special events handbook and fee schedule.

Documents:

[RESOLUTION 20221011.2 ADOPTING SPECIAL EVENTS HANDBOOK AND FEE SCHEDULE - FINAL VER.PDF](#)

- 7.c. Final Reading of Ordinance 3115 to amend Business License Tax to include Hotels.

Documents:

[LETTER TO COMMISSION RE PROPOSED ORDINANCE FOR BUSINESS LICENSE FEE HOTELS 10.5.22.PDF](#)

8. City Clerk

- 8.a. Presentation of the City's Annual Comprehensive Financial Report for the Fiscal Year ended September 30, 2021.

Documents:

[ACFR PRESENTATION MEMO.DOCX](#)

9. Unfinished Business

- 9.a. Final reading of Ordinance 3021 Platted Right of Way Vacation, the R.O.W. between N. Palo Alto Ave and N. Bonita Ave., from the north line of parcel no. 21108-000-000 and E. Business Hwy. 98. Also, the abandonment of the sewer easement that extends from said R.O.W. to N. Bonita Ave.

Documents:

[AGENDA REQUEST 3021.PDF](#)

10. Consent Agenda

- 10.a. Consideration of approval of Change Order No.2 from Vision Construction of North, FL, Inc. in the amount of \$21,092.00 to provide additional work for demolition of the existing MLK Recreation Center building.

Documents:

[AGENDA ITEM REQUEST MLK DEMO CO 2.PDF](#)

- 10.b. Consideration of approval of Change Order No.1 from Break-N-Ground, LLC, in the amount of \$4,300.00 to provide additional demolition work associated with the existing Icehouse facility located at the St. Andrews Marina.

Documents:

[AGENDA ITEM REQUEST ICEHOUSE DEMO CO 1.PDF](#)

- 10.c. Consideration of approval of Change Order No. 2 from Cover Down, LLC in the amount of \$35,275.00 to provide the material supply and replacement of the front porch floor deck (cypress tongue & groove planks), the addition of four (4) pressure treated wood columns with cypress wrapping and concrete column footers for the McKenzie House.

Documents:

[AGENDA ITEM REQUEST MCKENZIE HOUSE.PDF](#)

- 10.d. Consideration of approval of six (6) Task Work Orders from Metric Engineering, Inc. in the total amount of \$133,780.00 to provide professional services associated with the provision of the Environmental Assessment reports for CDBG-DR projects.

Documents:

[AGENDA ITEM REQUEST METRIC ENGINEERING.PDF](#)

- 10.e. SEALAB Celebration, November 11th, 4:00 p.m. to 6:30 p.m., Center for the Arts parking lot, sponsored by Man in the Sea Museum.

Documents:

[SEALAB.PDF](#)

- 10.f. Stone Loft Halloween Festival, October 21, 22, 28, & 29, 5:00 p.m. to 10:00 p.m., 3001 W. 15th St, sponsored by The Stone Loft Boat Shop Inc.

Documents:

[STONE LOFT.PDF](#)

## 11. City Manager

- 11.a. Consideration to approve Hurricane Sally Hazard Mitigation Grant Program Subrecipient Agreement (H0844) for Sherman Avenue Stormwater, Drainage Project – Phase I and Budget Amendment Resolution No. 20221011.1.

Documents:

[AGENDA ITEM REQUEST FORM FOR SUBAGREEMENT FOR SHERMAN AVENUE FLOOD IMPROVEMENTS PHASE I.PDF](#)  
[FY 2023 BA RESOLUTION 20221011.1.PDF](#)  
[4564-004-R-CITY OF PANAMA CITY -FOR SUB-RECIPIENT SIGNATURE 9-](#)

- 11.b. Consideration and approval of revisions to the City's Local Housing Assistance Program (LHAP).

Documents:

[AGENDA ITEM REQUEST FORM\\_LHAP REVISIONS\\_\\_26\\_22.PDF](#)

- 11.c. Consideration to approve amendment of SRF Phase 2 Area Q/R-3 and addition of Area H to SRF Phase 2. Consultants listed were approved under bid PC21-064 and have continuing contracts on file with the City of Panama City.

Documents:

[AGENDA ITEM REQUEST SRF PHASE 2 AREA H.PDF](#)

- 11.d. Consideration of approval of the Architectural and Engineering Services proposal from HALFF Associates, Inc. for part 1A of the Comprehensive Drainage Project (Robinson Bayou 4399-105-R/MO 148) for a total not to exceed part 1A fee in the amount of \$1,676,541.56.

Documents:

[AGENDA ITEM REQUEST HALFF ASSOCIATES.PDF](#)

- 11.e. Consideration of Approval of Contract Amendment 15 with Hagerty Consulting in the amount of \$1,137,425.00 for continuation of Hurricane Michael Recovery and to extend the contract for Flood Mitigation Assistance (FMA), Building Infrastructure and Communities (BRIC), Hurricane Sally Community Development Block Grant Disaster Recovery (CDBG-DR), and Resilient Grant.

Documents:

[AGENDA ITEM REQUEST AMENDMENT 15 HAGERTY CONSULTING.PDF](#)  
[AMENDMENT 15.PDF](#)  
[AMENDMENT 15 SIGNATURE.PDF](#)

## 12. City Manager - First Readings

- 12.a. First reading of Ordinance 3109.1, voluntary annexation of 0.33 acres (approx.) of property located at 1229 Airport Road.

Documents:

[AGENDA REQUEST 3109.1.PDF](#)

- 12.b. First reading of Ordinance 3109.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 1229 Airport Road.

Documents:

[AGENDA REQUEST 3109.2.PDF](#)

- 12.c. First reading of Ordinance 3109.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-1 for the property located at 1229 Airport Road.

Documents:

[AGENDA REQUEST 3109.3.PDF](#)

- 12.d. First reading of Ordinance 3110.1, voluntary annexation of 1.15 acres (approx.) of property located at Jenks Avenue (Parcel ID # 13003-104-000).

Documents:

[AGENDA REQUEST 3110.1.PDF](#)

- 12.e. First reading of Ordinance 3110.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at Jenks Avenue (Parcel ID # 13003-104-000).

Documents:

[AGENDA REQUEST 3110.2.PDF](#)

- 12.f. First reading of Ordinance 3110.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2, GC-2 for the property located at Jenks Avenue (Parcel ID # 13003-104-000).

Documents:

[AGENDA REQUEST 3110.3.PDF](#)

- 12.g. First reading of Ordinance 3111.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at Wood Avenue (Parcel ID # 18246-000-000).

Documents:

[AGENDA REQUEST 3111.1.PDF](#)

- 12.h. First reading of Ordinance 3111.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2, GC-2 for the property located at Wood Avenue (Parcel ID # 18246-000-000).

Documents:

[AGENDA REQUEST 3111.2.PDF](#)

- 12.i. First reading of Ordinance 3112.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at 1505 Fairy Avenue.

Documents:

[AGENDA REQUEST 3112.1.PDF](#)

- 12.j. First reading of Ordinance 3112.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2, GC-2, for the property located at 1505 Fairy Avenue.

Documents:

[AGENDA REQUEST 3112.2.PDF](#)

- 12.k. First reading of Ordinance 3113.1 amending the Future Land Use Map of the City to reflect a land use designation of Urban Residential for the property located at N. Sherman Avenue (Parcel ID # 15914-000-000), 2101 9th St E. (Parcel ID # 15917-000-000), 2201 9th St E. (Parcel ID # 15915-000-000 ), 2203 9th St E. (Parcel ID # 15915-040-000), 2205 9th St E. (Parcel ID # 15915-030-000), 2207 9th St E. (Parcel ID# 15915-020-000).

Documents:

[AGENDA REQUEST 3113.1.PDF](#)

- 12.l. First reading of Ordinance 3113.2 amending the Zoning Map of the City to reflect a zoning designation of Urban Residential-1, UR-1 for the property located at N. Sherman Avenue (Parcel ID # 15914-000-000), 2101 9th St E. (Parcel ID #15917-000-000), 2201 9th St E. (Parcel ID # 15915-000-000 ), 2203 9th St E. (Parcel ID # 15915-040-000), 2205 9th St E. (Parcel ID # 15915-030-000), 2207 9th St E. (Parcel ID# 15915-020-000).

Documents:

[AGENDA REQUEST 3113.2.PDF](#)

- 12.m. First reading of Ordinance 3114.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 2914 Jenks Avenue.

Documents:

[AGENDA REQUEST 3114.1.PDF](#)

- 12.n. First reading of Ordinance 3114.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3, MU-3, for the property located at 2914 Jenks Avenue.

Documents:

[AGENDA REQUEST 3114.2.PDF](#)

- 12.o. First reading of Ordinance 3116.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 3409 W. 19th Street.

Documents:

[AGENDA REQUEST 3116.1.PDF](#)

- 12.p. First reading of Ordinance 3116.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 3409 W. 19th

Street.

Documents:

[AGENDA REQUEST 3116.2.PDF](#)

13. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.