



City of Panama City

AGENDA
CITY COMMISSION MEETING
JANUARY 10, 2023
8:00 a.m.

1. Opening Prayer with Pastor Nicole Martin of Messiah Lutheran Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the December 13, 2022 Commission Meeting.

Documents:

[12.13.2022 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Battalion Chief Chris Burger, Fire Department, 20-Year Service Recognition Plaque.
 - 5.b. Lieutenant Billy Carstarphen, Police Department, 20-Year Service Recognition Plaque.
 - 5.c. Proclamation for Human Trafficking Awareness Month.
 - 5.d. Community Announcements.

Documents:

[CITY OF PANAMA CITY ANNOUNCEMENTS JAN 10 COMMISSION MEETING.PDF](#)

6. Audience Participation
7. City Attorney
 - 7.a. First Reading of Ordinance No. 3126 - No Wake Zone in Flooded Streets.

Documents:

[LETTER TO COMMISSION FOR NO WAKE ZONE IN FLOODED STREETS 1-4-23.PDF](#)

- 7.b. Ratification of Ground Lease with Royal American, Inc.

Documents:

[LETTER TO COMMISSION RE RATIFICATION OF LEASE W ROYAL](#)

[AMERICAN 1-4-23.PDF](#)

- 7.c. Approval of Drinking Water State Revolving Fund Construction Loan Agreement (Project No. DW0302G1) ("Drinking Water Loan Agreement")

Documents:

[LETTER TO COMMISSION RE DRINKING WATER SRF LOAN AGREEMENT DW0302G1 1.3.23.PDF](#)

- 7.d. Approval of State Revolving Funds Project Task Orders pursuant to Continuing Services Contracts – Phase 2

Documents:

[LETTER TO COMMISSION RE SRF PHASE 2 TASK ORDERS 1-5-23.PDF](#)

8. City Clerk

- 8.a. Consideration of approval of Budget Amendment Resolution 20230110.2 to provide for the receipt and expenditure of the State Revolving Loan DW0302G1 approved in item 7.c. in the amount of \$61,061,597.

Documents:

[AGENDA ITEM REQUEST FOR STATE REVOLVING LOAN BUDGET AMENDMENT.PDF](#)
[RESOLUTION NO. 20230110.2 SRF 0302G1.PDF](#)

- 8.b. Consideration of approval of Budget Amendment Resolution 20230110.7 to adjust for the contract amount negotiated with Warren Averett CPAs and Advisors in the amount of \$175,000 and approval of the contract for forensic audit services.

Documents:

[AGENDA ITEM REQUEST FOR FORENSIC AUDIT BUDGET AMENDMENT.PDF](#)
[FORENSIC AUDIT SERVICES ENGAGEMENT LETTER.PDF](#)
[RESOLUTION NO. 20230110.7 FORENSIC AUDIT.PDF](#)

- 8.c. Consideration to approve Amendment Number 2 to the Paymentus agreement to provide electronic bill payment services for the City.

Documents:

[AGENDA ITEM REQUEST FOR AMENDMENT NO. 2 TO THE PAYMENTUS AGREEMENT 1.4.23.PDF](#)
[PAYMENTUS AMENDMENT 2.PDF](#)

9. Unfinished Business

- 9.a. Final reading of Ordinance 3116.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 3409 W 19th Street

Documents:

[AGENDA REQUEST 3116.1.PDF](#)

- 9.b. Final reading of Ordinance 3116.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 3409 W 19th Street.

Documents:

[AGENDA REQUEST 3116.2.PDF](#)

- 9.c. Final reading of Ordinance 3129.1, voluntary annexation of 2.14 acres of property located at AIRPORT ROAD (PARCEL ID# 13032-010-000), 3716 AIRPORT ROAD (PARCEL ID #13032-000-000), 3712 AIRPORT DRIVE (PARCEL ID # 13032- 020-000).

Documents:

[AGENDA REQUEST 3129.1.PDF](#)

- 9.d. Final reading of Ordinance 3129.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at AIRPORT ROAD (PARCEL ID# 13032-010-000), 3716 AIRPORT ROAD (PARCEL ID #13032-000-000), 3712 AIRPORT DRIVE (PARCEL ID # 13032-020-000).

Documents:

[AGENDA REQUEST 3129.2.PDF](#)

- 9.e. Final reading of Ordinance 3129.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial 2, GC-2, for the property located at AIRPORT ROAD (PARCEL ID# 13032-010-000), 3716 AIRPORT ROAD (PARCEL ID #13032-000-000), 3712 AIRPORT DRIVE (PARCEL ID # 13032-020-000).

Documents:

[AGENDA REQUEST 3129.3.PDF](#)

- 9.f. Final reading of Ordinance 3130.1, voluntary annexation of 0.65 acres of property located at 1237 W 30TH STREET (PARCEL ID # 13061-000-000).

Documents:

[AGENDA REQUEST 3130.1.PDF](#)

- 9.g. Final reading of Ordinance 3130.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at 1237 W 30TH STREET (PARCEL ID # 13061-000-000).

Documents:

[AGENDA REQUEST 3130.2.PDF](#)

- 9.h. Final reading of Ordinance 3130.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial- 2, GC-2, for the property located at 1237 W 30TH STREET (PARCEL ID # 13061-000-000).

Documents:

[AGENDA REQUEST 3130.3.PDF](#)

- 9.i. Final reading of Ordinance 3131.1, voluntary annexation of 2.39 acres (approx.) of property located at W 27th Street and Fairland Avenue.

Documents:

[AGENDA REQUEST 3131.1.PDF](#)

- 9.j. Final reading of Ordinance 3131.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at W 27th Street and Fairland Avenue.

Documents:

[AGENDA REQUEST 3131.2.PDF](#)

- 9.k. Final reading of Ordinance 3131.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at W 27th Street and Fairland Avenue.

Documents:

[AGENDA REQUEST 3131.3.PDF](#)

- 9.l. Final reading of Ordinance 3132.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 3100 Airport Road.

Documents:

[AGENDA REQUEST 3132.1.PDF](#)

- 9.m. Final reading of Ordinance 3132.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed use -3 (MU-3) for the property located at 3100 Airport Road.

Documents:

[AGENDA REQUEST 3132.2.PDF](#)

- 9.n. Final reading of Ordinance 3133.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for the property located at 714 E 4th Street.

Documents:

[AGENDA REQUEST 3133.1.PDF](#)

- 9.o. Final reading of Ordinance 3133.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-1 (GC-1) for the property located at 714 E 4th Street.

Documents:

[AGENDA REQUEST 3133.2.PDF](#)

10. Consent Agenda

- 10.a. Consideration of purchasing a 2024 CNG Autocar ACXR42 with a McNeilus Side Loader body (Residential Garbage Truck) for the amount of \$406,117.00 from Action Truck Center through Sourcewell Contract #060920-ATC.

Documents:

[AGENDA ITEM - 2024 CNG AUTOCAR ACXR64 3420 011023.PDF](#)
[BACKUP - 2024 CNG AUTOCAR ACXR64 3420 011023.PDF](#)

- 10.b. Consideration of purchasing a 2024 CNG Autocar ACXR64 with a McNeilus Front Loader body (Commercial Garbage Truck) for the amount of \$407,334.00 from Action Truck Center through Sourcewell Contract #060920-ATC.

Documents:

[AGENDA ITEM - 2024 CNG AUTOCAR ACXR64 011023.PDF](#)
[BACKUP - 2024 CNG AUTOCAR ACXR64 011023.PDF](#)

- 10.c. Consideration of approval for the purchase of Dell VX Rail Server System through TIG (Technology Integration Group) at a cost of \$146,731.72.

Documents:

[AGENDA ITEM REQUEST FORM DELL SERVERS.PDF](#)
[TECHNOLOGY_INTEGRATION_GROUP.089279.V1.1.PDF](#)

11. City Manager

- 11.a. Consideration for approval of Budget Amendment Resolution 20230110.3 and the award of PC22-051: SRF Lift Station 82 Improvements to Mainline Construction in the amount of \$613,895.28 (total represents original bid amount of \$584,662.17 + 5% contingency).

Documents:

[AGENDA ITEM - SRF LIFT STATION 82 01032023.DOCX](#)
[BACKUP = LS82 FY 2023 BA RESOLUTION 23-26.DOCX](#)
[BACKUP - SRF LIFT STATION 82 LOCATION MAP 01032023.PDF](#)

- 11.b. Consideration of approval for Budget Amendment Resolution No. 20230110.4 to provide for the purchase of an ice machine in the amount of 65,554.85.

Documents:

[AGENDA ITEM REQUEST ICE MACHINE.PDF](#)
[RESOLUTION NO 20230110.4.PDF](#)

- 11.c. Consideration of approval of Budget Amendment Resolution 20230110.5 to utilize American Rescue Plan Act (ARPA) funds in the amount of \$308,000.00 to purchase additional equipment to support and expand stormwater and drainage system maintenance and functionality of the City.

Documents:

[AGENDA ITEM REQUEST -STREETS DRAINAGE EQUIPMENT ARPA FUND 04JAN2023.PDF](#)
[RESOLUTION 20230110.5.PDF](#)
[BACKUP - DECISION MEMO USING ARPA FUNDS.PDF](#)

- 11.d. Consideration to approve Budget Amendment Resolution 20230110.6 to purchase five CURT weight distribution hitches and hitch balls by utilizing State Forfeiture funds in the amount of \$1,433.70.

Documents:

[AGENDA ITEM REQUEST HITCHES.PDF](#)
[RESOLUTION 20230110.6 STATE FORFEITURE FUNDS HITCH.DOCX](#)
[TRAILER HITCH DECISION MEMO.PDF](#)

- 11.e. Consideration of approval of Florida Architects, for architectural and engineering services for the Truesdell Park Community Center Remodeling project in the amount of \$77,015.00 and consideration of approval of Budget Amendment Resolution No. 20230110.8.

Documents:

[AGENDA ITEM REQUEST TRUESDELL PARK.PDF](#)

- 11.f. Consideration of approval of Change Order No. 1 and Change Order No. 2 for Hulls Environmental for "McKenzie House Lead Abatement."

Documents:

[AGENDA ITEM REQUEST MCKENZIE HOUSE HULLS CHANGE ORDER 1 AND 2.PDF](#)

12. City Manager - First Readings

- 12.a. First reading of Ordinance 3135.1, voluntary annexation of 1.12 acres (approx.) of property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.1.PDF](#)

- 12.b. First reading of Ordinance 3135.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.2.PDF](#)

- 12.c. First reading of Ordinance 3135.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.3.PDF](#)

- 12.d. First reading of Ordinance 3136.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1504 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3136.1.PDF](#)

- 12.e. First reading of Ordinance 3136.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed use -2 (MU-2) for the property located at 1504 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3136.2.PDF](#)

13. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.