



MEMORANDUM

To: Honorable Mayor and Commissioners
From: Jan Smith, City Clerk - Treasurer
Date: November 29, 2022
Re: Notice of Tenant-Commissioner Vacancy on the Panama City Housing Authority

The Panama City Housing Authority has one position for a four-year term that requires a resident who is current in rent in a housing project or a person of low or very low income who resides within the housing authority's jurisdiction and is receiving rent subsidy through a program administered by the authority or public housing agency that has jurisdiction for the same locality served by the housing authority.

The Panama City Housing Authority ("PHA") was implemented pursuant to Chapter 421 of the Florida Statutes on May 23, 1950, for the purpose of providing low-income housing for the residents of the City of Panama City.

The Mayor appoints and the City Commission approves a five-member board of commissioners who in turn hire an Executive Director. The Executive Director is responsible for all activities within the scope of the PHA and is accountable to the PHA Board of Commissioners for those activities.

The Panama Housing Authority Board members serve four-year terms and are subject to term limitation. A member who has served eight-years on this Board cannot be reappointed without a unanimous vote of the City Commission.

Board meetings are held on the third Wednesday of each month at 12:00 p.m. at 1918 Mack Lewis Drive, Panama City, Florida.