



# Agenda Item Request Form

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**ITEM:** Consideration to approve CDG Engineers, Inc (“CDG”) Task Order for Area D-11 Improvements for Construction Engineering Inspection (“CEI”) Services in the amount of up to \$193,000 proposed at the standard hourly rate listed in the Task Order.

**BACKGROUND INFORMATION:** The City of Panama City (“the City”) will soon commence construction to improve Area D-11 located in the St. Andrews area South of 14<sup>th</sup> Street, North of 13<sup>th</sup> Street, East of Bayview Avenue and West of Arthur Avenue. CDG provided the general design engineering services on this project and therefore has intimate knowledge of the project design and overall scope of work. CDG will be tasked with construction inspection, reporting, progress payment records, inspection of completed work and final records. It is estimated that a combined total of 44.5 hours per week for 39 weeks will be associated with implementing this task.

Details of the work to be performed is attached.

**DEPARTMENT HEAD RECOMMENDATION:** Director recommends approval.

**Budget Impact:**

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Budgeted? Yes:  No:  How much budgeted?

If more, where do you suggest funds come from? **SRF Funds**

[Click here to enter text.](#)

**Cost Center: 430.6520.56500**

Personnel \$ [Click here to enter text.](#)

Operating \$ [Click here to enter text.](#)

Capital \$ **193,000**

Revenue \$ [Click here to enter text.](#)

Requested By: **Jonathan H. Hayes, Director of Public Works**

Prepared By: **Samar Mazloum, Ph.D., City Utilities Engineer**

Reviewed By: **Angie Lightfoot, Administrative Specialist**

Approved By: **Jonathan H. Hayes, Director of Public Works**

Date: **June 21, 2023**