



AGENDA ITEM REQUEST FORM

ITEM: Consideration to approve Budget Amendment Resolution #20260113.2 and approve the Interlocal Agreement for staffing and the purchase of equipment to establish an internal City paving team.

BACKGROUND INFORMATION: At the November 4th, 2025 Panama City Community Redevelopment Agency Board Meeting, the Board voted to enter into an Interlocal Agreement (ILA) between the Panama City Community Redevelopment Agency (CRA) and the City of Panama City for roadway repairs and repaving in the Millville and Downtown North Districts. The Agreement in the Millville District is for the amount of \$450,000.00 per year for five (5) years for a total of 4.3 miles of road repairs and repaving over that time, and in the Downtown North District for the amount of \$250,000.00 per year for five (5) years for a total 2.4 miles of road repairs and repaving over that time. At the November 4th meeting, the Board also requested to include the St. Andrews CRA district beginning in FY27 in the amount of \$250,000.00 per year for four (4) years for a total of 1.9 miles of road repairs over that time. The roadway repairs and repaving within all three CRA districts are outlined in the included Interlocal Agreement.

Additionally, using Housing and Urban Development (HUD) funds, in FY26 the City's Housing Department can contribute \$273,000.00 for the leasing of a LeeBoy 8608 Asphalt Paver and \$350,000.00 for paving materials and equipment rentals for roadway repairs and repaving in Low to Moderate Income (LMI) areas. During the 6-month lease period the paver could only be used in LMI areas. At the end of the lease term the City would then purchase the paver for approximately \$1,700.00 and the City would then own the equipment and it could be used throughout the entire City.

This request also includes the purchase of a 15-ton Stoltz Site Spreader in the amount of \$235,708.00 to be paid for using Environmental Services Reserve funds. This piece of equipment spreads an even layer of dry cement powder over the roadway which would then be incorporated into the road base and hydrated during the roadway repair process to improve the roadway's underlying base materials.

All of the above specified expenses (with the exception of the St. Andrews CRA funds as those will not be available until FY27) are included in Budget Amendment Resolution #20260113.2 in the amount of \$1,558,708.00.

Additionally, this request includes a five-year plan showing how we can repair and repave 20 miles of City Streets over this period by supplementing the funds outlined above with Infrastructure

Surtax funds in years two through five of the ILA. Also included is a table showing the proposed roads to be repaired in the first year of the ILA is also included.

It should be noted that per the Commissions decision at the October 28th, 2025, the City is working with Roadway Management Technologies (RMT) for them to begin providing the City with real-time pavement condition data to aid in roadway management, maintenance, budgeting and decision-making. This system should begin providing data in the spring of this year, so some adjustments to the exact roadway segments to be repaired can be expected after that data is available.

DEPARTMENT HEAD RECOMMENDATION: Approve the Interlocal Agreement, approve the collaboration between the Housing and Public Works Departments, approve the above-mentioned equipment purchases, and approve the associated budget amendment.

Budget Impact

Budgeted? Yes: ☐ No: ☒ How Much budgeted? [Click here to enter text.](#)

If not, where do you suggest funds come from? Downtown North CRA, Millville CRA, CDBG, and Environmental Reserves

Cost Center Affected: 001-4110

☒ Personnel \$ 300,000.00

☒ Operating \$ 750,000.00

☒ Capital \$ \$235,708.00

☒ Revenue \$ \$273,000.00

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