



# CRA AGENDA ITEM REQUEST

**ITEM:** Consideration and approval to transfer Downtown North CRA funds, in the amount of \$46,300.36, to the State Housing Initiatives Partnership (SHIP) program as reimbursement for the acquisition of Parcel ID 17494-000-000, located at 1310 Lincoln Avenue in the Downtown North District.

**BACKGROUND INFORMATION:** In 2003, the City acquired Parcel ID 17494-000-000, located at 1310 Lincoln Drive within the Downtown North CRA District, using State Housing Initiatives Partnership (SHIP) funds for the intended development of single-family housing in accordance with SHIP guidelines. The parcel is adjacent to Henry A. Davis Community Park at 1308 Roosevelt Drive.

Over time, park improvements associated with Henry A. Davis Community Park extended onto the 1310 Lincoln Drive parcel, creating an encroachment and inconsistency between zoning, ownership, and land use. In 2025, the Downtown North CRA initiated a comprehensive park rehabilitation project at Henry A. Davis Park, and in December 2025, the parcel was rezoned to Recreation to align with its existing and intended use.

To resolve the encroachment and support the ongoing park rehabilitation project, including planned improvements such as the Kiwanis Centennial Anniversary Playground, the Downtown North CRA proposes reimbursing the Housing & Community Services Department for the acquisition of the parcel using CRA funds. This action will allow the parcel to be incorporated into the park footprint, align ownership and land use, and support the continued implementation of planned park improvements.

**DEPARTMENT RECOMMENDATION:** Staff recommends approval of the transfer of \$46,300.36 in Downtown North CRA funds to SHIP as reimbursement for the acquisition of the parcel at 1310 Lincoln Avenue. This action resolves existing encroachment issues, aligns ownership with recreational use, and supports planned improvements at Henry A. Davis Community Park consistent with the Downtown North Community Redevelopment Plan.

## BUDGET IMPACT

Budgeted? Yes ☐ No ☒ How much budgeted? \$ N/A

If more, where do you suggest funds come from?

**COST CENTER AFFECTED:** 140-5514

<input type="checkbox"/> Personnel	\$
<input checked="" type="checkbox"/> Operating	\$46,300.36
<input type="checkbox"/> Capital	\$
<input type="checkbox"/> Revenue	\$

Requested By: Michelle M. Zirkle, CRA Program Manager  
Reviewed By: Brandy Waldron, CRA Deputy Executive Director  
Approved By: Jonathan H. Hayes, CRA Executive Director

Date: 01/07/26  
Date: 01/08/26  
Date: 01/08/26