



CRA AGENDA ITEM REQUEST

ITEM: Discussion, consideration, and approval to execute an Interlocal Agreement (ILA) between the Panama City Community Redevelopment Agency (CRA) and the City of Panama City (City) for paving and resurfacing of roads within the Downtown North, Millville, and St. Andrews CRA Districts, including allocation for the St. Andrews CRA District in the amount of \$250,000.00 per year for four (4) years beginning in fiscal year 2026–2027.

BACKGROUND INFORMATION: On January 13, 2026, the City Commission approved an Interlocal Agreement (ILA) between the City of Panama City and the Panama City CRA for paving and resurfacing services within the Millville, Downtown North, and St. Andrews CRA Districts.

In November 2025, the CRA Board approved execution of the ILA for the Millville and Downtown North CRA Districts only. Approval for the St. Andrews CRA District was not requested at that time. As a result, CRA Board authorization is required to execute the ILA encompassing all three districts.

Under the agreement, the City will complete roadway paving and resurfacing projects over a five-year term. Paving and resurfacing activities in the Downtown North and Millville CRA Districts will occur over five (5) years beginning in FY2026, while improvements in the St. Andrews CRA District will occur over four (4) years beginning in FY2027. In the St. Andrews CRA District, approximately 1.9 miles of roadway improvements are anticipated, with specific project locations prioritized annually in coordination with CRA staff.

Utilizing the City's Public Works Department allows the CRA to complete projects more efficiently and at a lower cost than private contracting, while supporting timely delivery and responsible use of CRA funds.

DEPARTMENT RECOMMENDATION: Staff recommends that the CRA Board approve execution of the Interlocal Agreement (ILA) with the City of Panama City for paving and resurfacing services within the Downtown North, Millville, and St. Andrews CRA Districts. Approval will align CRA Board authorization with prior City Commission approval and allow the four-year, cost-effective agreement to proceed beginning in FY2026–2027.

BUDGET IMPACT

Budgeted? Yes No **How much budgeted?** Click here to enter text.
If not, where do you suggest funds come from?

COST CENTER AFFECTED: 120

- Personnel \$
- Operating \$250,000 per year (FY27, FY28, FY29, FY30)
- Capital \$
- Revenue \$

Requested By: Michelle M. Zirkle, CRA Program Manager Date: 01/13/26
Reviewed By: Brandy Waldron, CRA Deputy Executive Director Date: 01/14/26
Approved By: Jonathan H. Hayes, CRA Executive Director Date: 01/14/26