



CRA AGENDA ITEM REQUEST

ITEM: Discussion, consideration, and approval to execute a Memorandum of Understanding (MOU) between the Panama City Community Redevelopment Agency (CRA) and the Boys and Girls Club of Bay County (Boys and Girls Club) for providing youth activities, programing, and transportation services that support and promote economic development in the Millville District of the CRA allocating the sum of \$400,000.00 payable on a quarterly basis over a term of two (2) years beginning in fiscal year 2025–2026.

BACKGROUND INFORMATION: On November 13, 2026, the Boys and Girls Club provided a letter requesting financial assistance so that the organization can continue to provide much needed youth services, programming and transportation services to continue to promote workforce stability and economic development in the Millville CRA District while the organization is finishing construction on their facility in the Millville District from the damage sustained from Hurricane Michael. At this time, the Boys and Girls Club is providing services within the district but at temporary locations. Funding assistance for the services they offer to the youth and citizens of the Millville District will enable them to complete the construction of their facility and be back online and at normal capacity in the District.

DEPARTMENT RECOMMENDATION: Staff recommends that the CRA Board approve execution of the Memorandum of Understanding (MOU) with the Boys and Girls Club to provide youth services, programming and transportation services to promote workforce stability and economic development in the Millville CRA District.

BUDGET IMPACT

Budgeted? Yes ☒ No ☐ How much budgeted? \$400,000.00

If not, where do you suggest funds come from?

COST CENTER AFFECTED: 180

| | | |
|-------------------------------------|-----------|----------------------------------|
| <input type="checkbox"/> | Personnel | \$ |
| <input checked="" type="checkbox"/> | Operating | \$200,000 per year (FY 26, FY27) |
| <input type="checkbox"/> | Capital | \$ |
| <input type="checkbox"/> | Revenue | \$ |

| | | |
|---------------|---|----------------|
| Requested By: | Michelle M. Zirkle, CRA Program Manager | Date: 01/23/26 |
| Reviewed By: | Brandy Waldron, CRA Deputy Executive Director | Date: 01/26/26 |
| Approved By: | Jonathan H. Hayes, CRA Executive Director | Date: 01/26/26 |