



Agenda Item Request Form

ITEM: Consideration to approve the Special Event Permit for Bay County Chamber of Commerce Annual Block Party on March 12, 2026, from 5:00 PM to 7:00 PM on 235 W. 5th Street, sponsored by Bay County Chamber of Commerce. (Road closure on 5th St. from Oak Ave. to Mercer Ave. and on Oak Ave. from 5th St. to Mercer Ave.)

BACKGROUND INFORMATION: For the Commission's consideration, enclosed is the application for the **Bay County Chamber of Commerce Annual Block Party**, scheduled to take place on **Thursday, March 12, from 5:00 PM to 7:00 AM** on 235 West 5th Street (see Exhibit "A" for the application and site map).

The Bay County Chamber of Commerce Annual Block Party is a free, family-friendly community event open to the public. The event will feature live music, interactive activities such as T-Rex races, local vendors offering free giveaways, and complimentary food and beverages. The purpose of the event is to bring the community together in a safe and welcoming environment while celebrating local businesses and community partners.

The total Special Event fees amount to **\$445.00**, which includes a \$250.00 security deposit, a \$25.00 application fee, \$120.00 for use of the electrical panels and \$50 for five trash cans.

Per the Police Chief's recommendation, police services will be required for this event, with 1 officer assigned from 2:00 p.m. till 7:30 p.m. The estimated cost of these services to the event organizer is **\$255.50**.

DEPARTMENT HEAD RECOMMENDATION: Staff recommends approval
Budget Impact

Budgeted? Yes: ☐ No: ☐ How Much budgeted? N/A
If more, where do you suggest funds come from? N/A

Prepared By: Nadia Dawson
Requested By: Keith Meyerl
Reviewed By: Jared Jones

Date: 1/29/2026
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