



City of Panama City, Florida  
Human Resources Conference Room  
501 Harrison Avenue,  
Panama City, FL 32401 (850) 872-3000 |  
[panamacity.gov](http://panamacity.gov)

**MINUTES**  
**INFRASTRUCTURE SURTAX CITIZEN'S COMMITTEE**  
**NOVEMBER 12, 2025**  
**1:00 P.M.**

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1. Call to Order.

Chairwoman Denise Rowan called the meeting to order at 1:03 p.m.

2. Roll Call.

Administrative Assistant to the City Clerk, Jan Edwards called the roll with the following Committee Members present: Charles Fontaine, David Smith, Vic Jones, and Chairwoman Denise Rowan. Committee Members absent: Fred Denecke.

3. Approval of minutes for the meeting of August 13, 2025.

Mr. Fontaine moved to approve the minutes of the August 13, 2025, meeting. On consensus all approved.

4. City Manager Comments.

City Manager, Jonathan Hayes, discussed the current Infrastructure Surtax projects in the City and answered questions.

5. Financial Review and approval of use of Surtax Money, 7/1/2025 To 9/30/2025.

City Manager, Jonathan Hayes, discussed the financial review and approval of use of surtax money, 7/1/2025 to 9/30/2025. Mr. Fontaine requested an inquiry to determine if the City passed the yearly audit.

Mr. Fontaine moved to approve the financial review and approval of the use of surtax money, 7/1/2025 to 9/30/2025. On consensus all approved.

6. Public Participation.

Kathleen O'Brian, 1455 Parkway Drive, Panama City; addressed the Board regarding informational signs about future roundabouts in the City.

7. Adjournment.

Mr. Fontaine moved to adjourn the meeting.

There being no further business, the meeting was adjourned at 1:55 p.m.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance.