



## Agenda Item Request Form

**ITEM:** Consideration of approval of Change Order #5 for Gulf Coast Utility Contractors (GCUC) PC 24-037, the City of Panama City CDBG-DR Infrastructure Improvements known as Area O-11 for additions, modifications, and actions essential for project completion totaling \$402,319.00.

**BACKGROUND INFORMATION:** This comprehensive project, known to be the most challenging of the downtown projects, involved replacing approximately 4,000 linear feet of water line, 2,200 feet of sewer pipe, and 1,500 feet of stormwater pipe to complement adjacent infrastructure improvements in the expanded PC Marina footprint.

In utility rehab projects, the intent is to install new pipe parallel to active line. This "hot" installation keeps the old system operational until the final tie-in and usually reduces bypass costs. Project work and existing utility functionality were expected to be synched, however, the discovery of multiple unanticipated barriers necessitated both field and desktop re-engineering, reprioritization of construction sequencing and necessitated additional material, equipment, and personnel. In the case of the current section of O-11, the parallel "hot" installation model was maintained until unforeseen circumstances, including unmapped 42-inch pipe, conflicting flow, and lengths of buried concrete wall in an already crowded corridor required schedule adjustment, large volume dewatering, larger-capacity material and equipment, and related labor resources to meet demand.

Additional contributing factors include increased stormwater pollution prevention measures, added maintenance of traffic, and adjacent accessibility modifications for vehicles, citizens, and businesses.

This proposed Change Order has been reviewed thoroughly by our consulting Engineers, Mott MacDonald, the City Project Manager, Public Works Department Head, and Staff. The amount has been negotiated downward by approximately 20%. Change order #5 is a consolidation of four change orders 5, 6, 7, and 8 and has been negotiated into a single, combined Change Order.

The full amount of this Change Order will be paid with funding from this CDBG-DR grant.

**DEPARTMENT HEAD RECOMMENDATION:** Public Works Director recommends approval.

**BUDGET IMPACT:**

Budgeted? Yes:  No:  Partially:

Budgeted in which Fiscal Year? CDBG-DR Grant funded

How Much budgeted?

Is this a Capital Improvement as defined in s. 163.3164? Yes:  No:

Estimate of annual maintenance and operational costs associated with the Capital Improvement?

**Cost Center Affected:** 411.8032.56500

Personnel \$  
 Operating \$

Capital \$ 402,319.00

Revenue \$

Requested By: Suzanne Mandel, Project Manager – Public Works

Prepared By: Suzanne Mandel, Project Manager - Public Works

Reviewed By: Angie Lightfoot, Administrative Manager, Public Works

Approved By: *CM* Clint W. Murphy, Public Works Director

Date: February 2, 2026