



# Agenda Item Request Form

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**ITEM 2B:** Consideration and approval of a Memorandum of Understanding (MOU) between the Panama City St. Andrew's Community Redevelopment Agency (CRA) and the Historic St. Andrews Waterfront Partnership, Inc., (HSAWP).

**BACKGROUND INFORMATION:** Each year, the St. Andrew's CRA enters into an MOU with the HSAWP to provide services to the St. Andrew's community and to oversee administration and daily operation of the Panama City Publishing Museum located at 1134 Beck Avenue, Panama City. The HSAWP will provide monthly reporting of activities and community events as a result of this administration. The CRA provides the amount of \$35,000 to aid with the Executive Director's salary with the stipulation the HSAWP must contribute a minimum of \$10,000 in order to receive the funds. The attached MOU covers the period FY2021-2022.

**DEPARTMENT HEAD RECOMMENDATION:** Staff recommends approval.

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## Budget Impact

Budgeted? Yes:  No:  How Much budgeted? \$35,000.00

If more, where do you suggest funds come from?

Cost Center Affected: 120.5512

Personnel \$ [Click here to enter text.](#)

Operating \$

Capital \$

Revenue \$ [Click here to enter text.](#)

Requested By: Michael Johnson

Date: 1/25/2022