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**MINUTES
CITY OF PANAMA CITY
INFRASTRUCTURE SURTAX COMMITTEE
NOVEMBER 10, 2021
1:00 PM**

1. Call to Order

Chairwoman Denise Rowan called the meeting to order at 1:08 PM.

2. Roll Call

City Clerk, Jan Smith called the roll with the following Committee members present: Chairwoman Denise Rowan, Vic Jones, and David Smith. Committee members absent: Fred Denecke, and Carla Houston.

3. Approval of Minutes of the August 12, 2021 meeting.

Mr. Vic Jones moved to approve the minutes of the August 12, 2021 meeting. On a voice vote all members voted "Yea." "Nays"- None. The City Clerk certified the motion passed by a 3-0 vote

4. City Manager Comments

Committee moved to Item five as the City Manager was not present.

5. Financial Review of use of Surtax money and approval, 11/13/2020 to 7/30/2021.

Committee member Vic Jones advised that Johnny Sims was not present at the meeting.

City Manager Mark McQueen arrived at 1:10.

City Manager Mark McQueen discussed the projects, the purpose of the committee and State Revolving Funds.

Jan Smith answered questions and discussed the City's invoice process.

Vic Jones made a motion to approve use of surtax money from 11/13/2020 to 7/30/2021. On consensus all approved.

6. Suggested Meeting dates for 2022, 2/9 ,5/11,8/10,11/9.

The meeting dates for calendar year 2022 of 2/9,5/11,8/10, and 11/9 were all approved by consensus.

7. City Clerk presentation on Ethics & Sunshine Law

City Clerk Jan Smith gave an overview on Ethics and the Sunshine Law.

8. Public Participation

There was no public participation.

9. Adjournment

There being no further business, the meeting adjourned at 2:03 p.m.