



Agenda Item Request Form

ITEM: Consideration of Approval of Change Order (#1) for Installation of the Lightning Protection System in six (6) additional City Property Locations to Capital Electronics, Inc. in the amount of \$169,550.00.

BACKGROUND INFORMATION: On September 13, 2021 the City of Panama City Commission approved an agreement with the Florida Division of Emergency Management (FDEM) under the Hurricane Loss Mitigation Program. The purpose of the grant was to install a lightning protection system at City Hall.

This is in conjunction with a previous Agenda Item Request dated January 25, 2022. After posting Request for Proposals (RFP) PC22-007 the City received two (2) qualified bids. The City Commission approved a contract with Capital Electronics for the installation of a lightning protection system at City Hall in the amount of \$24,300. The bid from Capital Electronics came in more than 60% lower than the one (1) other bid. The total amount of the DEM-HL00058 grant awarded is \$194,000. To maximize the DEM-HL00058 grant, this change order adds additional lightning protection systems to the following buildings: the Millville Wastewater Treatment Plant in the amount of \$24,300, the St. Andrews Wastewater Treatment Plant in the amount of \$29,050, the Panama City Water Tower at 641 US-231 in the amount of \$22,600, the Beck Avenue Warehouse at 3000 W. 19th Street in the amount of \$22,900, Fire Station #1 at 600 HWY 98 in the amount of \$24,300, and the Police Station at 1209 15th Street in the amount of \$22,100. The FDEM has already approved the additional uses of grant money. Staff recommends approval to award this change order without the solicitation of an additional bid under the purchasing policy justifications for sole source/non-competitive negotiations for the following reasons: compatibility, verifiable savings to the City, and additional products or services that are needed to complete an ongoing critical task.

DEPARTMENT HEAD RECOMMENDATION: Staff Recommends Approval.

Budget Impact

Budgeted? Yes: No: How Much budgeted? \$194,000

If more, where do you suggest funds come from?

331.8127.56300

Cost Center

[Personnel \\$](#) Click here to enter text.

[Operating \\$](#) Click here to enter text.

[Capital \\$](#) Click here to enter text.

[Revenue \\$](#) Click here to enter text.

Requested By: Jennifer Aldridge Date: 3/15/2022

Reviewed By: Natalie McSwain Date: 3/15/2022

Approved By: Jonathan Hayes Date: 3/15/2022

