



# Agenda Item Request Form

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**ITEM:** Consideration of Approval of **Change Order #4** for the FIN Stabilizer Dredge Project to Diamond Services Corporation (Diamond) in the amount of **\$301,808.00**. In accordance with Change Order #4 (See Attached) approved and recommended by DRMP (CEI for City of Panama City). This Change Order is incorporated in the Triumph Gulf Coast Grant.

**Background Information:** The City of Panama City (City) entered into a Grant Award Agreement (Grant) with Triumph Gulf Coast, Inc. (Triumph) and the Eastern Shipbuilding Group, Inc. (ESG) on August 1, 2019. This Grant is to provide funding for the infrastructure improvements including platens, dredging, bulkhead installations, launch ways, equipment and warehouse facilities on an easement owned by the City.

In accordance with previous Agenda Item Requests (AIR) the City approved contract Change Orders, #1, #2 & #3 vetted by the City's CEI, DRMP for the FIN Stabilizer Dredge Project. **In accordance with the attached DRMP approves this Change Order #4 for Diamond to provide the additional dredging of work.**

**DEPARTMENT HEAD RECOMMENDATION:** Tim McGuffin – Director PMO, Award to Diamond Services Corporation

**Budget Impact:** None

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Budgeted? Yes:  No:  How Much budgeted? Click here to enter text.

If more, where do you suggest funds come from?

**Reimbursement from the Triumph Gulf Coast Grant**

Cost Center Affected: Click here to enter text.

Personnel \$ Click here to enter text.

Operating \$ Click here to enter text.

Capital \$ Click here to enter text.

Revenue \$ Click here to enter text.

Requested By: Tim McGuffin – Director PMO

Date: 4/4/2022



March 18, 2022<sup>th</sup>

Greg Boudreaux  
Eastern Shipbuilding Group  
2200 Nelson St.  
Panama City, FL 32401

Nelson Dredge Change Order #4 ✓

Mr. Boudreaux,

Thank you for giving Diamond Services Corporation an opportunity to continue work under our existing contract providing dredging services.

Additional dredging and offloading per existing contract.....	<b>\$37.00/cubic yard</b>
Additional survey for added dredging.....	<b>\$3,500.00</b>
Additional survey to review entire areas dredged to date (2 day).....	<b>\$7,000.00</b>
Turbidity Monitoring and Reports.....	<b>\$1.33/cubic yard</b>
<b>Total (7,600 yards).....</b>	<b>\$301,808.00 ✓</b>

We estimate this additional project will take about **21 days** to complete. Pricing is valid until Diamond Services' demobilization from the Nelson Dredge project.

We appreciate the opportunity to fulfill your project needs, and we trust that our proposal will meet your approval.

Sincerely,

Stephen Swiber  
Diamond Services Corporation  
OFFEROR

ACCEPTED BY:

FOR EASTERN SHIPBUILDING

FOR CITY OF PANAMA CITY

✓   
3-24-22

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**PRINCIPALS**

Lawrence L. Smith, Jr.  
Donaldson K. Barton, Jr.  
Glenn J. Lusink  
Jon S. Meadows  
Mark D. Prochak  
Mark E. Puckett

March 23, 2022

Mr. Tim McGuffin  
Director, Project Management Office  
City of Panama City, Florida  
501 Harrison Avenue, Panama City, FL 32401


Subject: Eastern Shipbuilding Group Nelson Shipyard Dredging Project  
Change Order #4 Request – Recommendation Letter

Dear Mr. McGuffin:

The City of Panama City (City) has executed a contract (PC21-039) with Diamond Services Corporation for certain dredging operations at the Nelson Street Shipyard. DRMP, via task under a continuing professional services agreement with the City, is providing owner’s representation construction administration services for the project to include review of contract bid documents, bid award recommendation, independent assurance of contractor shop drawings and construction engineering and inspection (CEI) services. The intent of this letter is to document DRMP’s review of a requested Change Order #4 for the subject project and to make a recommendation to the City regarding the request.

DRMP has conducted a review of the Change Order #4 documentation prepared by Diamond Services dated March 18, 2022. The Change Order is requested by Eastern Shipbuilding to complete additional dredging within the dredging permit boundary required for ongoing and future ship building operations. DRMP finds all the documentation is in order and the fees associated with the work appropriate. Diamond Services has agreed to maintain the original bid price of \$37.00/cubic yard for the contract change order and the additional survey and turbidity monitoring fees are appropriate for the work requested. Therefore, DRMP recommends the City approve of the requested Change Order in the total amount of \$301,808.00 with an additional 21 day of project duration.

Sincerely,



Ben C. Faust, P.E.  
Project Engineer

**OFFICES**

Asheboro, North Carolina  
Boca Raton, Florida  
Cary, North Carolina  
Charlotte, North Carolina  
Chipley, Florida  
DeLand, Florida  
Fort Myers, Florida  
Gainesville, Florida  
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Lakeland, Florida  
Melbourne, Florida  
Merritt Island, Florida  
Orlando, Florida  
Panama City Beach, Florida  
Pensacola, Florida  
Stockbridge, Georgia  
Tallahassee, Florida  
Tampa, Florida  
Troutman, North Carolina



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DATE		BY	DESCRIPTION	REVISIONS		DATE	BY	DESCRIPTION

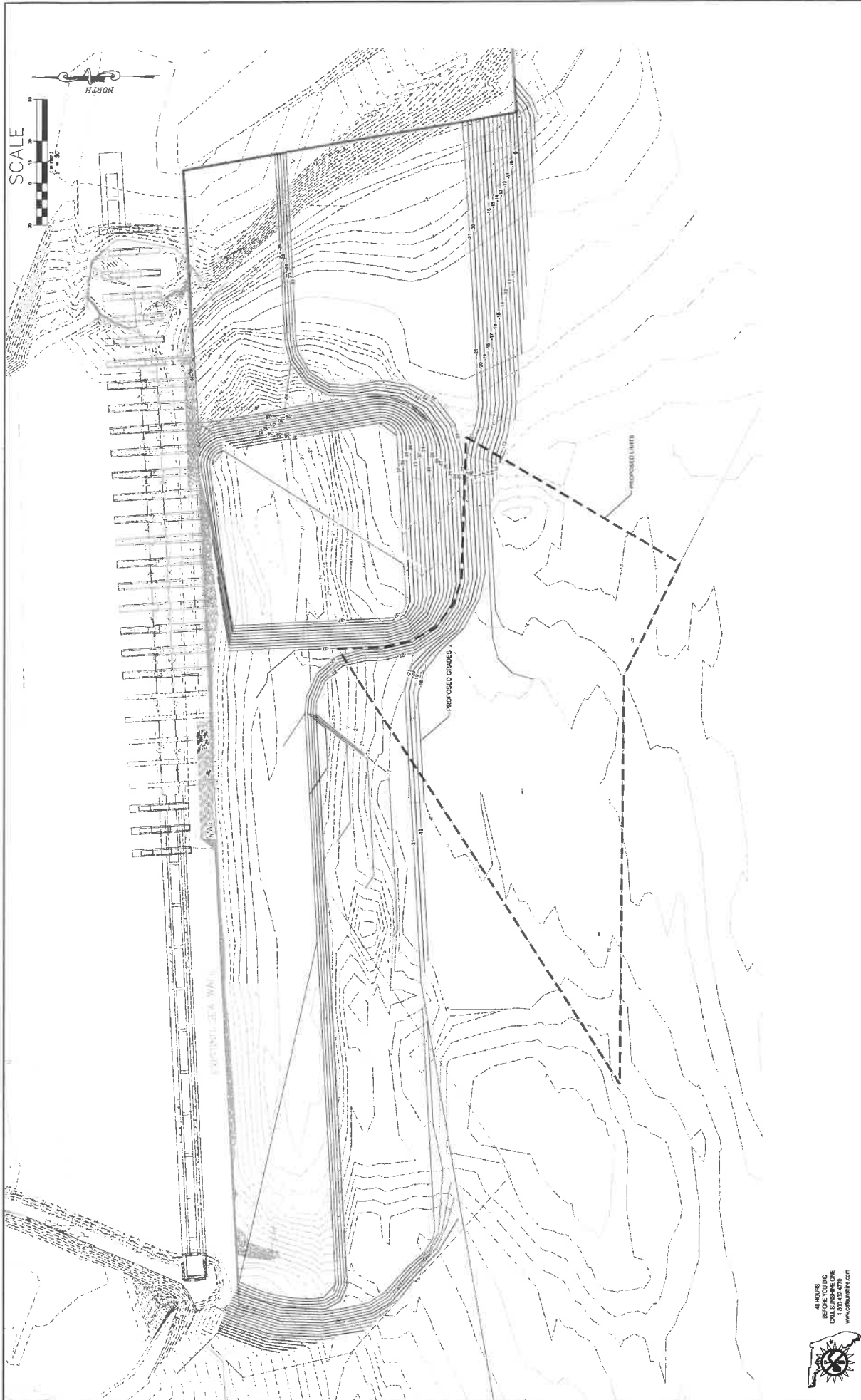
 <p>Gulf Environmental Engineering, LLC          P.O. Box 20071          Panama City, FL 32411          Gulf Environmental Engineering, LLC          Cert. of Authorization No. 12000000000000000000          Licensee Barbara R.</p>	<p>NOT TO SCALE</p> <p>DESIGNED BY: GCR</p> <p>APPROVED BY: R/FR</p>
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<p><b>EASTERN SHIPBUILDING</b>  <b>SEA WALL</b>  <b>SITE PLAN</b></p>	<p>SHEET NO.  <b>1 OF 1</b></p>
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DATE	BY	DESCRIPTION	REVISIONS	DATE	BY	DESCRIPTION

Gulf Environmental  
Engineering, LLC  
P.O. Box 23871  
Tampa, FL 33623  
City of Publications No.  
License Number #



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DRAWN BY	RTR

EASTERN SHIPBUILDING  
SEA WALL  
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