



Agenda Item Request Form

ITEM: Blessing of the Fleet 2023

BACKGROUND INFORMATION: Non-Profit organization, Second Chance of Northwest Florida, Inc. Will host their annual Blessing of the Fleet, Fish Fry and Burning of the Sock fundraiser at the ST. Andrews Marina on Saturday May 20, 2023, from 10 Am to 2PM. Street closure of Bayview Ave. and 11th Street beginning at the crossroad or 11th Court and Beck Ave. and ending at the crossroad of 10th street and Bayview ave. from 6AM to 6PM

STAFF RECOMMENDATION: Submitted by QoL staff.



Special Event Permit Application

Event	Event Name: Blessing of the Fleet		Event Date: 05/20/2023	
	Event Venue/Location requested: St. Andrews Marina			
	Organization/Applicant Name: Second Chance of Northwest Florida, Inc.			
Applicant Information	Address: 819 East 11th Street, Panama City, Florida 32401			
	Contact Name: Andre Boyd			
	Office Phone: 4075066130	Cell: 4075066130	Email: andre@andreknowsmarketing.co	
	Social Media/ Website: www.schance.org			
	Organization Classification: Private ___ Corporate ___ 501(c) <input checked="" type="radio"/>			
If Organization is a tax exempt, nonprofit entity, you must attach a copy of your IRS 501 (c) tax exemption letter providing proof and certifying your current tax exempt, nonprofit status.				
Is your organization requesting a waiver of application fees and/or other fees? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				

Event Description	Carnival/Fair <input checked="" type="checkbox"/> Demonstration <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Block Party <input type="checkbox"/> Outdoor/Farmer's Market <input type="checkbox"/> Marathon/Race/Walk <input type="checkbox"/> Parade/Procession <input type="checkbox"/> Wedding <input type="checkbox"/> Marina <input checked="" type="checkbox"/> Other <input type="checkbox"/>			
	Brief Description: The 26th Annual Blessing of the Fleet, Fish Fry & Burning of the Socks will be held at The St. Andrews Marina on Saturday, May 20, 2023. Fish Fry will be from 10am - 2pm. Processional of water vessels start at 12 noon followed by the burning of the socks. Proceeds benefit Second Chance of Northwest, a non-profit organization that provide services to brain injury survivors and their families in the community.			
Estimated number of spectators: <u>2000</u>				
Will any fees be charged to the spectators? YES ___ NO <input checked="" type="checkbox"/>				
If so, what fees and amount will be charged? _____				
Event Start Date/Time:		Event End Date/Time: 05:00pm		
Event Set-up Date/Time: May 20, 2023 06:00am		Event Breakdown Date/Time: May 20, 2023 06:00pm		
Parking must be planned and designated depending on the type and location of your event. Please indicate the areas you plan on utilizing for participant/attendee parking: Limited parking at the The St. Andrews Marina.				
Do you have designated handicap parking? YES <input checked="" type="checkbox"/> NO ___				
Location: <u>Designated parking spaces marked around the marina</u>				
Event Rain Date requested: YES ___ NO <input checked="" type="checkbox"/> Date: _____				
You may request to cancel your event which may render a partial refund, up to 48 hours before the date and time of the event. Cancellation requests made within those 48 hours of the event date/time will forfeit full security deposit.				
Please indicate the types of advertising (check all that apply):				
Local Radio <input checked="" type="checkbox"/>	National Radio <input type="checkbox"/>	Local TV <input checked="" type="checkbox"/>	National TV <input type="checkbox"/>	Cable TV <input type="checkbox"/>
National Newspaper <input type="checkbox"/>	Direct Mail/Flyers <input type="checkbox"/>	Internet Email <input type="checkbox"/>	Billboards <input checked="" type="checkbox"/>	Local Newspaper <input checked="" type="checkbox"/>
				Social Media Outlet <input checked="" type="checkbox"/>



Will sound amplifying equipment be used? YES NO Type of equipment: _____

Identify the type of entertainment being requested: BAND DISC-JOCKEY OTHER _____

Will there be alcoholic beverages involved in this event? YES NO
 Will alcoholic beverages be for sale? YES NO
 If yes, which type of alcohol will be served? WINE BEER LIQUOR
 Describe the circumstances involved with the use of alcoholic beverages for this event.
 A Temporary Alcohol permit for the event must be provided by the applicant. City Ordinance (Chapter 3)
 N/A

Will electricity be needed for this event? YES NO
 Will additional power be needed for this event? YES NO If yes, total number of electrical panels: 5

Will Light Towers be used for this event? YES NO If yes, total number of Light Towers: _____

Will this event require a street closure? YES NO If yes, Full or Partial
 What road you are requesting to be closed? Bayview Ave & 11th Street
 Beginning Crossroad: 11th Court/ Beck Ave Ending Crossroad: 10th Street/ Bayview
 Requested time of closure from: 6AM to: 6PM
 Attach site plan detailing the area to be closed and requested barricade locations.

All Parade/ Race/Walk routes must utilize a Commission approved route map.
 Parade _____ : Run/Walk _____ :
 What is the approximate number of persons, vehicles, animals, type of animals and description of vehicles?

Is there a Sanitation/Clean-up plan? YES NO
 Name and phone number of Company/Person responsible for Sanitation/Clean-up services:
2nd Chance volunteers/staff will clean area 8506242288

Will additional garbage carts be needed? YES _____ NO How many? _____
 Will dumpsters be needed? YES NO _____ How many? 2-Yard _____ 4-Yard 6-Yard _____ 8-Yard _____
 Date trash will be removed from event location(s): 05/20/2023

Portable Restrooms: YES NO Number of portable restrooms: Standard 2 ADA 1
 Date/Time: Drop off 05/20/2023 6AM Pick up 05/20/2023 6PM

Will there be Stages/Platforms _____ or Tent(s)
 Size of stage/platform: _____ Location: _____
 Tents: 25 of 10x10 ; 1 of 20x20
 (Number of Tents) (Size) (Number of Tents) (Size)

Temporary Hydrant Meter requested: YES NO City Ordinance (Sec. 23-24, 25.)
 If YES, you must complete the Temporary Hydrant Meter Service Agreement Application.

Describe any additional equipment requested for placement: Equipment includes the use of a moon, bounce and or inflatable carnival type rides and activities provided by a 3rd party vendor. Proof of insurance by the vendor providing such equipment will be required prior to permit approval.
 N/A



Will food be distributed at this event? YES NO

Will food vendors be utilized in this event? YES NO
If yes, you must acknowledge and abide by the following requirement.
I understand that I am responsible for providing a list of all vendors participating in this event for the purpose of license verification, the Fats, Oil and Grease discharge plan, and any additional materials as requested by the City of Panama City Quality of Life Department or FOG Inspector. I understand that failure to supply all required information will result in the rejection of this application.
Initial I.N.

Will any LP-Gas, Charcoal, Flammable or Combustible Liquids be used? YES NO OPEN FLAME

Safety/Security Plan: (Attach a detailed Plan of Action or briefly describe safety/security plan to include, but not limited to, COVID-19, crowd control, EMS, internal security, venue safety, traffic control and barricades beyond Panama City Police & Fire) (Barricades must be FDOT Compliant)
Please see attached

The City of Panama City Police and Fire Chiefs will determine the number of officers and other city personnel necessary to ensure the safety of the community during the event.

Are you hiring additional security from a private security company? YES NO
Private security is not a substitute for City of Panama City Police Department law enforcement personnel.
If yes, list the Name and Contact Number of private security company:

Will there be fireworks or open flame? YES NO
If yes, describe:
Claw foot tub tub to burning socks.


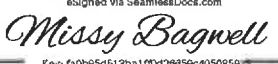
A permit for fireworks or open burn is required. City Ordinance (Sec. 12-165). The following must be submitted to the Fire Chief in order to be considered for a fireworks permit.


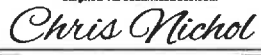
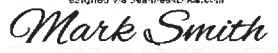

- City Permit
- No local or state burn ban in effect
- Arrangements made with owners of adjoining properties
- Proof of Liability Insurance
- FAA Notification
- Coast Guard Notification
- ATF Notification
- Current permit/license to discharge fireworks
- Site plans including aerial maps, proposed shell count and size paperwork
- Safety arrangements (water supply and/or fire extinguishers)
- All following guidelines are met:
 - NFPA-1123 – Fireworks Display,
 - NFPA 1124 – Manufacture, Transportation, Storage and Retail Sales of Fireworks & Pyrotechnic Articles
 - NFPA 1126 – Use of Pyrotechnics Before a Proximate Audience
 - NFPA 1127 – High Power Rocketry

*A permit is not required to discharge fireworks on New Year's Eve, New Year's Day or July 4th.



501 Harrison Avenue • Panama City, Florida 32401 • (850) 872-3199 • www.pcfgov.org

Affidavit	To the best of my knowledge, this special event permit application form is correct and complete. If additional materials are determined to be necessary, I understand that I am responsible for filing additional materials as specified by the City of Panama City, Quality of Life Department. I understand that failure to supply all required information per the relevant Applicant Checklists and Requirements will result in the rejection of this application.	
Applicant's Name:	Andre BOYD	
Applicant's Signature:	 <small>eSigned via SeamlessDocs.com Key: 9a5cbe8737739ce6fcd7277ba627a5</small>	Date: 06/30/2022
Event Coordinator print name:	Missy Bagwell	06/30/2022
Event Coordinator Signature:	 <small>eSigned via SeamlessDocs.com Key: fa0b95d513ba1f0d28d5ec405085e</small>	

Approvals / Internal Use Only	City Sponsored <input type="checkbox"/> City Partnered <input type="checkbox"/> CRA <input type="checkbox"/>
	QOL Department Director's Approval: YES <input checked="" type="radio"/> NO <input type="checkbox"/> Yes, with conditions listed below <input type="checkbox"/>
	Conditions:
	QOL Department Director Signature & Date:  <small>eSigned via SeamlessDocs.com Key: 40d7037566020d1147b0e5d0f53d7988</small>
	Panama City Police Department Approval: YES <input checked="" type="radio"/> NO <input type="checkbox"/> Yes, with conditions listed below <input type="checkbox"/>
	Conditions:
	Panama City PD Professional Services Signature & Date:  <small>eSigned via SeamlessDocs.com Key: ec81c7bb3c393f173708d20caebd0d5</small>
	Panama City Police Department Chief Signature & Date:  <small>eSigned via SeamlessDocs.com Key: 3ad7c978d7c2170c6b45fb010e2a2f01</small>
	Panama City Fire Department Approval: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Yes, with conditions listed below <input type="checkbox"/>
	Conditions: Burn permit must be obtained prior to event
	Panama City Fire Department Chief Signature & Date:  <small>eSigned via SeamlessDocs.com Key: 7395eafa1e477399f01559e48bc9f49</small>
I.N.	Application Ready for Commission:
	City Commission consideration and action: Approved <input checked="" type="radio"/> Disapproved <input type="checkbox"/> Date: _____

Permit Fees / Internal Use Only	<u>Fees (check paid fees)</u>	
	<input type="checkbox"/> Application Fee	\$100 _____
	<input type="checkbox"/> Security Deposit	\$250 _____
	<input type="checkbox"/> Solid Waste – Garbage Carts/Dumpsters	\$42 _____
	<input type="checkbox"/> Logistics – Electrical Connections	\$120 _____
	<input type="checkbox"/> Utilities – Water Meter	\$ _____
	<input type="checkbox"/> Police / Security	\$TBD _____
	<input type="checkbox"/> Block Party	\$ _____
	<input type="checkbox"/> Fire / EMT	\$ _____
	<input type="checkbox"/> Other	\$ _____
	Total Fees Due	\$Invalid Entry _____



INDEMNITY AND HOLD HARMLESS AGREEMENT

IN CONSIDERATION of the City of Panama City, Florida ("City") approving the use of the City's streets and other City properties by the Undersigned, the Undersigned agrees to indemnify and hold harmless the City, its agents, employees and assigns, from any and all claims, demands, damages, actions, causes of actions, or suits for injury or death to any person and damages to property of others, including the property of the City, arising out of or from the use of the City's streets and properties or from the sale, consumption or possession of alcoholic beverages by those attending or participating in the activities sponsored by the Undersigned, as well as any injury resulting from the previous negligence of the City regarding the construction and maintenance of its properties.

The Undersigned represents that (1) the Undersigned has read and understands the terms of the foregoing Indemnity and Hold Harmless Agreement, (2) that the Undersigned's execution of this instrument constitutes its free and voluntary act, (3) that the execution hereof is made without any representations of inducement or otherwise by those indemnified hereby; (4) that this Agreement has been properly approved by the Undersigned and if applicable in accordance with its organizational structure, and (5) that no other signature other than the one affixed to this document is necessary to make this indemnity and hold harmless agreement binding on the Undersigned or its organization.

IN WITNESS WHEREOF, the Undersigned has hereunto set its hand and seal,
this 9th day of June 2022

Signed, sealed and delivered
in the presence of

Missy Bagwell I.N.
Print Name of Witness

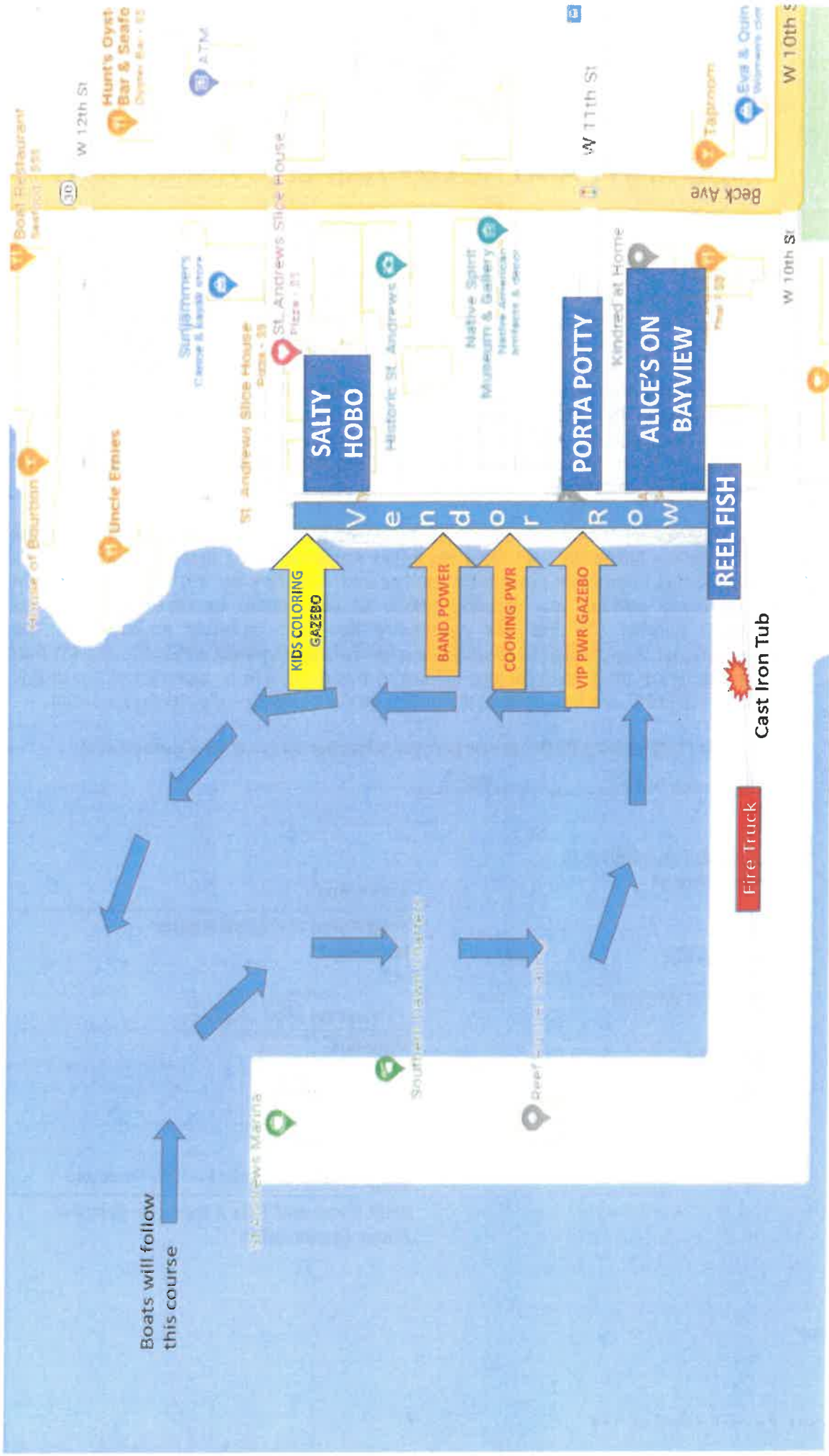
Missy Bagwell
Print Name of Witness

Andre Boyd
Print Name of Organization or
Individual

eSigned via SeamlessDocs.com
Andre BOYD
Signature
Key: 565cbe9737739ce9fcd7277ba927a8

Andre BOYD
(Print Name)

Title: Chairman, Board of the Directors
Print Name and Title if acting on Behalf of
Above Organization



Boats will follow this course

SALTY HOBO

PORTA POTTY

ALICE'S ON BAYVIEW

REEL FISH

KIDS COLORING GAZEBO

BAND POWER

COOKING PWR

VIP PWR GAZEBO

Fire Truck

Cast Iron Tub

Vendor Row

Boel Restaurant
Seafood - \$55

W 12th St

Hunt's Oyst
Bar & Seafo
Dinner Bar - \$2

ATM

Sunjammers
T-shirt & kayak store

St. Andrews Slice House
Pizza - \$3

St. Andrews Slice House
Pizza - \$3

Historic St. Andrews

Native Spirit
Museum & Gallery
Native American
artifacts & decor

W 11th St

Kindred at Home

Beck Ave

Taproom

Evil & Quin
Brewery & dist

W 10th St

W 10th St

St. Andrews Marinas

Southern Yacht Club

Reef Anchor Club



**May 23, 2023
St. Andrews Marina
10am - 5pm**

SECURITY PLAN

As a 30 year career SEAL (retired in 2016) and lifelong Bay County resident (Bay High class of 1983), I understand the dynamics of personal and crowd security. I've been on multiple high level security details around the world plus as a resident, am very familiar with the area i.e., ingress and egress of this particular event. Please see below summary of plan:

- 1. Six personnel will have handheld radios for communication.**
- 2. There will be three levels of observation points**
 - a. Internal – usually where VIPs congregate**
 - b. Middle – mostly roving around vendors**
 - c. External – outer perimeter**
- 3. The main goal is to spot unusual or suspicious activity which is noticeably out of the context of the event.**
- 4. Observers are not authorized to detain, they are merely the eyes and ears with a diligent focus on safety so others may have a relaxing ceremony.**
- 5. If required, 911 will be called immediately if a situation occurs that cannot be resolved in a peaceful manner.**

**Respectfully,
Scott Neudecker MCPO (Ret)**

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

NOV - 5 1997

Employer Identification Number:

59-3094842

DLN:

17053256846007

Contact Person:

D. A. DOWNING

Contact Telephone Number:

(513) 241-5199

Our Letter Dated:

March 1994

Addendum Applies:

Yes

SECOND CHANCE OF NORTHWEST FLORIDA
INC

~~PO BOX 16012~~ *P.O. Box 285*

~~PANAMA CITY, FL 32406-6012~~

32402 - 0285

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

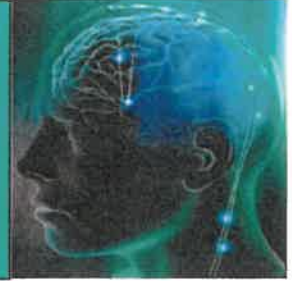
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

Second Chance of Northwest Florida, Inc.

A Non-profit Organization Serving the Needs of Adults With Brain Injuries and their Families.



FIN #59-3094842

Second Chance of NW FL, P.O. Box 285, Panama City, FL 32402

Phone: (850) 769-7779 • Fax: (850) 215-7718

Headquarters:

P.O. Box 285
Panama City, FL 32402
(850) 769-7779

Sherl Morden
Lifetime Honorary
Board Member

Jon Cupp
Executive Director

Board of Directors:

Andre Boyd
Chairman

Nita French
Secretary

Wanda Segers
Treasurer

Directors

Lauri Brites
Delilah Dennis
Melinda Luther
Tracey Neudecker
Ron Schreffler

Email:

jon.cupp@schance.org
sherl.morden@schance.org

Web Site:

www.secondchancenwfl.org

100% of contributions are used
for and by Second Chance of
Northwest Florida, Inc. of Bay
County Florida



Affiliated Agency

May 20, 2022

City of Panama City Commission
Panama City, FL

RE: Waiver of Fee for Blessing of the Fleet/Sock Burning

Dear Commission,

I hope this note finds you all well. My name is Jon Cupp and I serve as the executive director of Second Chance of Northwest Florida, Inc.

Please allow me to respectfully request that you waive our application fees for next year's Blessing of the Fleet/Sock Burning to be held in St. Andrews May 20, 2023. Given this time of economic uncertainty, we are very dependent upon the revenue generated from this fundraiser event.

Thank you for the support and consideration you have shown us over the many years. Please feel free to contact me regarding this matter.

Respectfully,

Jon M. Cupp
Executive Director
Second Chance of Northwest Florida, Inc.

SCNWFL, Inc. is a 501 (c) 3 charitable organization, Registration # CH9281. Donations are tax deductible to the extent allowed by law. Thank you for your Donation.

