



**MINUTES
CITY OF PANAMA CITY
CITY COMMISSION MEETING
JUNE 13, 2023
8:00 A.M.**

1. Opening Prayer with Pastor James Barker of Holy Hills Baptist Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the May 23, 2023 Commission Meeting, and May 24, 2023 Inauguration Ceremony.

City Clerk Jan Smith called the roll with the following members present: Mayor Michael Rohan, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, and Josh Street. Also present: City Manager Mark McQueen, City Attorney Nevin Zimmerman, Assistant City Manager Jared Jones and Assistant City Manager Brandy Waldron.

Commissioner Haligas moved to approve the minutes for the May 23, 2023 City Commission meeting and the May 24, 2023 Inauguration Ceremony as presented. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

4. Additions, Deletions and Modifications.

Mark McQueen requested the withdrawal of Item 9h.

Mayor Rohan requested the addition of an update on the City Manager's position and an additional update on the Marina and the 4th of July. These items will be discussed as Item 5f and 5g.

Commissioner Street moved for approval of the deletion of item 9h and the additions of item 5f and 5g. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

5. Mayor's Report

5.a. Faye Hines, Police Department, 25-year service recognition plaque.

Mayor Rohan presented Faye Hines with a plaque recognizing her for 25 years of service with the City of Panama City Police Department.

5.b. Captain Jerry Smith, Fire Department, 25-year service recognition plaque.

Mayor Rohan presented Captain Jerry Smith with a plaque recognizing him for 25 years of service with the City of Panama City Fire Department.

5.c. Appointment of Representative to the Florida League of Cities.

Commissioner Street moved to appoint Brian Grainger as Representative to the Florida League of Cities. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

5.d. Notice of Resignation on the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

Mayor Rohan announced a vacancy on the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

5.e. Community Announcements.

Mayor Rohan read the City of Panama City Community Announcements during a video slide presentation.

Addition - 5.f. Update on the City Manager

Mayor Rohan gave a brief update on the City Managers position and search.

City Manager Mark McQueen spoke briefly about the process for the executive search.

Addition – 5.g. Update on Marina and the 4th of July.

Commissioner Jenna Haligas gave a brief update on the status of the Marina and improvements that are being made.

6. Audience Participation

Norvin Thibodaux, 206 N. MacArthur Ave., Panama City; Tony Bostick, 159 N. Kimbrel Ave., Callaway; Michelle Bryant, 803 E. 10th St., Panama City; Henrietta Barnes, 617 Maple Ave., Panama City; Kenneth Brown, 611 Hamilton Ave., Panama City; James Barker, 1120 Harmon Ave., Panama City; Rufus Woods, 1911 E. 10th St., Panama City; Walter Henry, 614 Maple Ave., Panama City; Emmanuel Hill, 508 E. 9th St., Panama City; Sonja Caldwell, 3110 W 13th St., Panama City; Andrew Colvin, 908 Wilson Ave., Panama City; addressed the Commission.

7. City Attorney

- 7.a. First reading of an ordinance repealing Ordinance 2676 that granted an ad valorem tax exemption to Air Temp of America, Inc. adopted on February 26, 2019.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3166

AN ORDINANCE REPEALING ORDINANCE NO. 2676 ENTITLED “AN ORDINANCE OF PANAMA CITY, FLORIDA GRANTING AD VALOREM TAX EXEMPTION TO AIR TEMP OF AMERICA, INC., FOR ITS REAL PROPERTY AND IMPROVEMENTS THEREON AND FOR ASSOCIATED PERSONAL PROPERTY AS HEREIN DEFINED AS A NEW BUSINESS, PURSUANT TO THE STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE”.

8. Consent Agenda

Commissioner Lucas requested Item 8b be discussed separately.

- 8.a. 3rd Annual Extreme Tour, June 16, 2023, from 3 p.m.- 9 p.m. at the Downtown Panama City Skate Park. This event is organized by Jody Swem and the Parker United Methodist Church.
- 8.c. Pink Picnic, July 22, 2023, from 4 p.m. - 8 p.m. at Millville Waterfront Park. This event is organized by Alesia Rhodes.
- 8.d. TessStrong Walk Like MADD 5K Festival, September 23, 2023, from 9 a.m.- 2 p.m. at Carl Gray Park and GCSC Sidewalks. This event is organized by Kristen Allen and Mothers Against Drunk Driving.
- 8.e. Consideration to approve an agreement with Pitney Bowes, Inc. for utility bill printing and mailing services.

Commissioner Haligas moved for approval of consent agenda items 8.a., 8.c., 8.d., and 8.e. as presented. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.b. Cove 4th of July Jubilee, July 4, 2023, from 7 p.m.- 10 p.m. on E. Beach Drive from E. 2nd Court to Cherry St. This event is organized by the Cove Events Committee.

Commissioner Lucas requested that item 8b be approved as an exception to city policy.

Commissioner Lucas moved to approve the exception to the event policy and approval of Cove 4th of July Jubilee, July 4, 2023, from 7 p.m.- 10 p.m. on E. Beach Drive from E. 2nd Court to Cherry St. This event is organized by the Cove Events Committee. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

9.City Manager

- 9.a. Consideration to approve Budget Resolution No. 20230613.1 in the amount of \$9,000.00 for Southern Strokes Painting to apply one (1) additional exterior coat of Benjamin Moore Aura latex paint to the McKenzie House.

Commissioner Haligas moved for approval of Budget Resolution No. 20230613.1 in the amount of \$9,000.00 for Southern Strokes Painting to apply one (1) additional exterior coat of Benjamin Moore Aura latex paint to the McKenzie House. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230613.1

A RESOLUTION PROVIDING FOR THE AMENDMENT OF
THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR
ADDITIONAL PAINT FOR THE MCKENZIE HOUSE.

- 9.b. Consideration for approval of Moffatt & Nichol for the Architectural and Engineering Services in the amount of \$55,700.00 for Change Order No. 3 and \$73,300.00 for Change Order No. 4 for additional services for the St. Andrews Marina Bulkhead (L-Dock/Pier) & Utilities project. Consideration for approval of Budget Amendment Resolution No. 20230613.2 and 20230613.3.

Commissioner Street moved for approval of Moffatt & Nichol for the Architectural and Engineering Services in the amount of \$55,700.00 for Change Order No. 3 and \$73,300.00 for Change Order No. 4 for additional services for the St. Andrews Marina Bulkhead (L-Dock/Pier) & Utilities project and consideration for approval of Budget Amendment Resolution No. 20230613.2 and 20230613.3.

Walter Henry, 614 Maple Ave., Panama City addressed the Commission.

On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolutions were read by title only as shown below:

RESOLUTION NO. 20230613.2

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR A/E SERVICES FOR ST. ANDREWS MARINA BULKHEAD AND UTILITIES PROJECT.

RESOLUTION NO. 20230613.3

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR A/E SERVICES FOR ST. ANDREWS MARINA BULKHEAD AND UTILITIES PROJECT.

- 9.c. Consideration of Approval for award of Bid PC23-038 SRF Pump Station 44 Sewer Force Main Replacement to ECSC, LLC in the amount of \$2,761,393.91 and approving up to \$3,037,533.30 to include a 10% contingency and approval of budget amendment Resolution No. 20230613.6.

Commissioner Street moved for approval for award of Bid PC23-038 SRF Pump Station 44 Sewer Force Main Replacement to ECSC, LLC in the amount of \$2,761,393.91 and approving up to \$3,037,533.30 to include a 10% contingency and approval of budget amendment Resolution No. 20230613.6. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

Andrew Colvin, 908 Wilson Ave., Panama City addressed the Commission.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230613.6

A RESOLUTION PROVIDING FOR THE AMENDMENT OF
THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR
THE PUMP STATION 44 SEWER FORCE MAIN
REPLACEMENT

- 9.d. Consideration of approval for award of Bid PC23-042 SRF Area S Improvements to Mainline Construction in the amount of \$5,069,555.06 (including Bid Alternate 1) and approving up to \$5,323,032.81 to include at 5% contingency and approval of Budget Amendment Resolution No. 20230613.9.

Commissioner Street moved for approval for award of Bid PC23-042 SRF Area S Improvements to Mainline Construction in the amount of \$5,069,555.06 (including Bid Alternate 1) and approving up to \$5,323,032.81 to include at 5% contingency and approval of Budget Amendment Resolution No. 20230613.9. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230613.9

A RESOLUTION PROVIDING FOR THE AMENDMENT OF
THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR
AREA S IMPROVEMENTS

- 9.e. Consideration to approve Mott MacDonald Task Order for Area S Improvements CEI Services in the amount up to \$381,160.00 proposed at the standard hourly rate listed in the Task Order and approval of Budget Amendment Resolution No. 20230613.7.

Commissioner Street moved for approval of Mott MacDonald Task Order for Area S Improvements CEI Services in the amount up to \$381,160.00 proposed at the standard hourly rate listed in the Task Order and approval of Budget Amendment Resolution No. 20230613.7. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230613.7

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR CEI SERVICES FOR AREA S IMPROVEMENTS.

- 9.f. Consideration to approve Budget Amendment Resolution No. 20230613.8 to utilize state forfeiture funds and accept and utilize funds from the FY22 Edward Byrne Memorial Justice Assistance Grant to purchase four mobile pole cameras totaling \$24,180.00.

Commissioner Lucas moved for approval of Budget Amendment Resolution No. 20230613.8 to utilize state forfeiture funds and accept and utilize funds from the FY22 Edward Byrne Memorial Justice Assistance Grant to purchase four mobile pole cameras totaling \$24,180.00. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230613.8

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR MOBILE POLE CAMERAS FOR THE POLICE DEPARTMENT.

- 9.g. Consideration for the commitment of leverage funding for the Rebuild Florida Hurricane Sally Hometown Revitalization Program, Saint Andrews Marina Boardwalk project.

Commissioner Street moved for approval of the commitment of leverage funding for the Rebuild Florida Hurricane Sally Hometown Revitalization Program, Saint Andrews Marina Boardwalk project. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 9.h. Consideration of approval to enter into negotiations for Disaster Recovery Consultant Services.

This item was withdrawn.

- 9.i. Consideration of approval to enter into a one-year lease with Captain Ball LLC, DBA Polar Palms for the installation and operation of a retail ice machine at St. Andrews Marina.

Commissioner Street moved for approval to enter into a one-year lease with Captain Ball LLC, DBA Polar Palms for the installation and operation of a retail ice machine at St. Andrews Marina. On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 9.j. Consideration of approval of additional scope for a Fish Cleaning Station in the amount of \$198,549.35 to Inland Construction & Engineering, Inc. (ICE) for the Snug Harbor Boat Launch Facility.

Commissioner Haligas moved for approval of additional scope for a Fish Cleaning Station in the amount of \$198,549.35 to Inland Construction & Engineering, Inc. (ICE) for the Snug Harbor Boat Launch Facility.

After some discussion, the motion and second were rescinded.

Commissioner Haligas made a motion to table additional scope for a Fish Cleaning Station in the amount of \$198,549.35 to Inland Construction & Engineering, Inc. (ICE) for the Snug Harbor Boat Launch Facility for two weeks.

Walter Henry, 614 Maple Ave., Panama City; Mattie Gainer, 918 Massalina Dr., Panama City; Norvin Thibodaux, 206 N. MacArthur Ave., Panama City; addressed the Commission.

On a roll call vote, Commissioners Jenna Haligas, Janice Lucas, Brian Grainger, Josh Street and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

10. City Manager - First Readings

Commission Haligas left the meeting at 10:25 a.m.

Commissioner Haligas returned to the meeting at 10:28 a.m.

- 10.a. First reading of Ordinance 3157.1 voluntary annexation of approximately 0.303 acres of property located at 1313 W 30th Street.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3157.1

AN ORDINANCE OF THE CITY APPROVING THE VOLUNTARY ANNEXATION OF 0.303 ACRES OF UNINCORPORATED PROPERTY LOCATED AT 1313 W 30TH STREET, INTO THE CITY, AS FURTHER DEFINED HEREINAFTER, AMENDING THE WARDS AND BOUNDARIES OF THE CITY TO INCLUDE SAID LAND AND PROVIDING FOR AN EFFECTIVE DATE.

- 10.b. First reading of Ordinance 3157.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 1313 W 30th Street.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3157.2

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF RESIDENTIAL FOR A PARCEL OF PROPERTY LOCATED AT 1313 W 30TH STREET, (PARCEL ID 13055-000-000), PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

- 10.c. First reading of Ordinance 3157.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-2 for the property located at 1313 W 30th Street.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3157.3

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 1313 W 30TH STREET, (PARCEL ID 13055-000-000), PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.303 ACRES, RESIDENTIAL-2 R-2, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 10.d. First reading of Ordinance 3158.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 1413 Frankford Avenue.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3158.1

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF GENERAL COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT 1413 FRANKFORD AVENUE, (PARCEL ID 29640-000-000), PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- 10.e. First reading of Ordinance 3158.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 1413 Frankford Avenue.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3158.2

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 1413 FRANKFORD AVENUE, (PARCEL ID 29640-000-000), PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.409 ACRES, GENERAL COMMERCIAL-2, GC-2, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 10.f. First reading of Ordinance 3159.1 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 621 E Beach Drive.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3159.1

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF RESIDENTIAL FOR A PARCEL OF PROPERTY LOCATED AT 621 E BEACH DRIVE, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

- 10.g. First reading of Ordinance 3159.2 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for the property located at 621 E Beach Drive.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3159.2

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 621 E BEACH DRIVE, (PARCEL ID 20307-000-000), PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 1.423 ACRES, RESIDENTIAL-1, R-1, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Andrew Colvin, 908 Wilson Ave., Panama City addressed the Commissioner.

11. Adjournment.

There being no further business the meeting was adjourned at 10:32 a.m.