



## PUBLIC NOTICE

### REQUEST FOR QUALIFICATIONS (RFQ) NO: PC25-052

#### PROFESSIONAL SERVICES CONTRACT FOR PANAMA CITY- CONTINUING BASIS

The City of Panama City, Florida (the "City"), through the City's Purchasing Division ("Purchasing"), seeks Qualifications from experienced and qualified architects and/or engineers to provide Professional Services Contract for City of Panama City – Continuing Basis. The scope is to seek Professional Services for "Continuing Contracts" which includes providing the City with the ability to solicit Qualifications for future projects directly from the consultant, (the "Project"), as is more fully described in Section 2, "RFQ Scope of Services." This RFQ is issued pursuant to Section 287.055 of the Florida Statutes, the "Consultants Competitive Negotiation Act" ("CCNA") for continuing contracts. All references to Florida Statutes, City of Panama City and Panama City Codes, and other laws/regulations will be interpreted to include "as amended from time to time. The RFQ document may be obtained from the City Purchasing Division via email to [purchasing@panamacity.gov](mailto:purchasing@panamacity.gov).

**Completed Qualifications should be submitted online through the City's Bonfire Portal at <https://panamacity.bonfirehub.com/portal/?tab=openOpportunities>. Qualifications will be accepted any time between now and September 30, 2025 ("Qualifications Submission Due Date").** This RFQ seeks Professional Services on a continuing basis until the Qualification Submission Due Date. Any Qualifications received between now and the Qualification Submission Due Date will be evaluated and the City may award the Proposer the Project within sixty (60) days after submission. Any Qualifications received after the Qualification Submission Due Date will not be considered.

It is the sole responsibility of Proposers to ensure the receipt of all addenda. Therefore, it is recommended that firms periodically check the City's Purchasing Division webpage <https://www.panamacity.gov/bids.aspx> or the City's Bonfire Portal <https://panamacity.bonfirehub.com/portal/?tab=openOpportunities> for updates through the issuance of addenda.

The City reserves the right to accept any Qualifications deemed to be in the best interest of the City, to waive any minor irregularities, scrivener's errors, minor omissions, minor deviations, and/or technicalities in any Qualifications, or to reject any or all Qualifications and to re-advertise for new Qualifications, in accordance with the applicable sections of the Florida Statutes, the City Charter and City Code, and this RFQ. The responsibility for submitting a Qualification before the stated time and date is solely and strictly that of the Proposer. The City is not responsible for any delayed, late, lost, misdelivered, or non-delivered Qualifications, no matter the cause.

**PROPOSERS ARE ADVISED THAT QUALIFICATIONS SUBMITTED WITH IRREGULARITIES, DEFICIENCIES, AND/OR TECHNICALITIES THAT DEVIATE FROM THE MINIMUM QUALIFICATIONS, EXPERIENCE, AND SUBMISSION REQUIREMENTS OF A REQUEST FOR QUALIFICATIONS ("RFQ"), REQUEST FOR PROPOSALS ("RFP"), INVITATION TO BID ("ITB"), INVITATION FOR BIDS ("IFB"), INVITATION TO QUOTE ("ITQ"), REQUESTS FOR LETTERS OF INTEREST ("RFLI"), AND REQUEST FOR SPONSORSHIPS ("RFS") SHALL RESULT IN A NON-RESPONSIVE DETERMINATION. ONLY MINOR IRREGULARITIES, DEFICIENCIES, AND TECHNICALITIES MAY BE ALLOWED TO BE TIMELY CURED BY PROPOSERS AT THE SOLE DISCRETION OF THE CITY. MATERIAL IRREGULARITIES, DEFICIENCIES, AND TECHNICALITIES CANNOT BE CURED BY THE PROPOSER, AND ARE NOT WAIVABLE BY THE CITY.**