



Parks, Culture & Recreation Department Historical Marker Program

Application & Guidelines

Purpose

The Historical Marker Program commemorates buildings, sites, and events of local, regional, or national significance within Panama City. Markers help educate the public, preserve community heritage, and strengthen cultural identity.

Eligibility Criteria

- **Age Thresholds (Sliding Scale):**
 - **Over 100 years old:** Automatic eligibility for review, provided site retains substantial historic integrity.
 - **Over 75 years old:** Eligible with demonstrated historical, architectural, cultural, or community significance.
 - **Under 75 years old:** May be considered for exceptional importance (e.g., association with significant persons, events, or cultural heritage).
- **Integrity:** Structure/site must retain significant original features, location, and character.
- **Significance:** Must be tied to themes of local development, cultural heritage, notable individuals, architecture, or events.

Applicant Information

- Name: _____
- Organization (if any): _____
- Address: _____
- Phone: _____ Email: _____

Proposed Marker Site/Property

- Address/Location: _____
- Current Owner: _____
- Year Constructed: _____ (Attach documentation)



Historical Significance (check all that apply):

- ☐ Architecture/Design
- ☐ Association with significant person(s)
- ☐ Important historical event
- ☐ Cultural/social heritage significance
- ☐ Other: _____

Supporting Documentation

- Photographs (historic & current)
- Written narrative (500–1,000 words)
- References (newspaper clippings, archives, oral histories, maps, etc.)

Proposed Text for Marker (100–150 words):

Review & Approval Process

1. Submit completed application with supporting documentation to pcr@panamacity.gov or 501 Harrison Ave, Panama City, FL 32401.
2. Staff review for completeness.
3. Historical Marker Review Committee evaluates eligibility based on sliding scale age criteria and significance.
4. Approved applications scheduled for fabrication/installation.

Fees

- Marker Fabrication & Installation: \$250 (subject to current pricing).
- Sponsorships or donations may offset costs.