

## **8. INTERGOVERNMENTAL COORDINATION ELEMENT**

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### **Purpose**

The purpose of this element is to identify and resolve incompatible goals, objectives, policies, and development proposed in other local government comprehensive plans, and to determine and respond to the needs for coordination processes and procedures with adjacent local governments, and regional and state agencies.

### **GOAL 8A: PROVIDE THE CIRCUMSTANCES AND PROCEDURES TO PROMOTE COORDINATION BETWEEN THE CITY, ADJACENT CITIES, BAY COUNTY, AND OTHER APPROPRIATE GOVERNMENTAL AGENCIES ON EFFICIENT AND EFFECTIVE DELIVERY OF SERVICES, REDUCTION OF CONFLICTS ARISING FROM DEVELOPMENT DECISIONS, AND PROTECTION OF NATURAL RESOURCES.**

**Objective 8.1:** Provide adjacent governmental and other reviewing governmental and quasi-governmental agencies with an opportunity to comment on proposed amendments to this Plan.

Policy 8.1.1: Prior to final adoption of plan amendments, the City shall submit copies of the proposed amendments to other agencies providing services but not having regulatory authority over the use of land, provided that those agencies have submitted a written request to the City for such information.

Policy 8.1.2: The City shall include an ex-officio nonvoting member on the Local Planning Agency from both Tyndall AFB and the Navy Support Activity (NSA) Panama City. If one person is designated as the ex-officio nonvoting member for both military installations, then that person shall be the designated military member of the Local Planning Agency. At least ten (10) days prior to the Local Planning Agency's public hearing, the ex-officio non-voting member(s) shall provide comments to the Planning Official regarding:

- (a) Whether the proposed amendment would adversely affect the operations of the military facility;
- (b) Whether the proposed amendment would exceed the safety and noise standards contained in the adopted Air Installation Compatible Use Zone;
- (c) Whether the proposed amendment would be inconsistent with any adopted Joint Land Use Study findings;
- (d) Whether the proposed amendment would adversely affect the military installations' mission; and

(e) Whether any mitigation efforts could be made to reduce or eliminate any adverse impact of the proposed amendment to the military facility or its operation(s).

Policy 8.1.3: The City shall take into consideration any comments provided by the ex-officio non-voting member(s). The City shall forward a copy of any such comments to the state land planning agency.

Policy 8.1.4: The City shall include an ex-officio nonvoting member on the Local Planning Agency from the Bay District School Board.

Policy 8.1.5: The ex-officio non-voting member from the Bay District School Board shall provide comments regarding the proposed plan amendment(s) to the Planning Official at least ten (10) days prior to the Local Planning Agency's public hearing.

Policy 8.1.6: For a proposed large-scale Future Land Use Map amendment along shared jurisdictional boundaries, the City shall submit copies of the proposed amendment to the adjacent local government for its review and comment at the transmittal stage to the state land planning agency.

**Objective 8.2:** Provide input to other governmental comprehensive planning initiatives, if requested by the local government in writing.

Policy 8.2.1: During the review of proposed amendments to the comprehensive plans of adjacent local governments, the City shall review the impact of the proposed amendments on the Plan, with the intent to coordinate land use and development along shared jurisdictional boundaries, when such amendments are provided to the City.

Policy 8.2.2: The City may choose to resolve multi-jurisdictional conflicts through the West Florida Regional Planning Council's dispute resolution process as established in Chapter 186, F.S., when appropriate.

Policy 8.2.3: The City shall participate in updates to the West Florida Regional Planning Council Strategic Regional Policy Plan.

**Objective 8.3:** Coordinate levels of service established in the Plan with state, regional, or local authorities having operational, maintenance, or regulatory authority over public facilities.

Policy 8.3.1: The City shall coordinate level of services standards with other local governments through interlocal agreements, contracts, permit conditions, or other similar measures.

Policy 8.3.2: The City shall coordinate the adoption and implementation of its levels of service standards with the following agencies:

1. Roadways - FDOT, Bay County, TPO;
2. Sewer - Bay County, DEP;
3. Potable Water - Bay County, DEP, NFWMD;
4. Solid Waste - Bay County;
5. Drainage - DEP, adjacent municipalities, Bay County, FDOT;
6. Recreation - Bay County, adjacent municipalities, Bay District Schools; and
7. Public School Facilities – Bay District Schools.

Policy 8.3.3: The City shall coordinate with regulatory or jurisdictional agencies on the issuance of permits, and on the provision of services and information. At a minimum, the City shall require the following permits, when applicable, prior to issuing its development approval:

1. FDOT Drainage Connection Permit;
2. FDOT Vehicular Connection Permit;
3. DEP Stormwater Permit; and
4. DEP Dredge and Fill Permit; and,

Policy 8.3.4: The City shall work with FDOT during the development review process to determine the potential impacts of proposed development to access management along state roads.

Policy 8.3.5: The City shall ensure the provision of services and facilities through the establishment of interlocal agreements.

## **GOAL 8B: PROTECT NATURAL RESOURCES**

**Objective 8.4:** Support and participate on intergovernmental committees or forums intended to manage estuarine resources.

Policy 8.4.1: The City shall participate in efforts to manage or improve estuarine resources that fall under the jurisdiction of more than one local government. The City shall utilize existing forums such as the Bay Environmental Study Team or the St. Andrews Bay Resource Management Association to accomplish this objective.

Policy 8.4.2: The City shall coordinate with Bay County, the Northwest Florida Water Management District, and other appropriate agencies in order to revise, monitor, and assess regulations to protect the Deer Point Reservoir and the Deer Point Reservoir drainage basin.

Policy 8.4.3: Support county-wide regulations for development within prime aquifer recharge areas.

Policy 8.4.4: Work with the Northwest Florida Water Management District, the Department of Environmental Protection, the US Army Corps of Engineers, and other applicable agencies to identify and regulate wetland areas under their jurisdiction. This coordination may include participation in joint committees, exchange of technical information, written and verbal communications, and attendance at appropriate public meetings.

## **GOAL 8C: INCREASE PLANNING ACTIVITIES AND COORDINATION BETWEEN OTHER LOCAL GOVERNMENTS**

**Objective 8.5:** Increase the level of coordination for planning activities between the City, Bay County, and adjacent municipalities.

Policy 8.5.1: The City shall promote and participate on any intergovernmental forums established by any other local government within Bay County to promote coordination of planning activities.

Policy 8.5.2: Coordinate with agencies and other local governments to further county-wide housing goals, objectives, and policies.

Policy 8.5.3: Encourage joint planning area agreements with other local governments to create a mechanism for formal exchange of information and data including, but not limited to, comprehensive plan amendment review, rezoning requests, demographic projections, and regulatory changes that impact the City and at least one other local government. In addition, the City shall encourage the creation of joint infrastructure service areas, if such jointure is deemed necessary.

Policy 8.5.4: Joint planning area agreements shall identify service and facility providers for development within the joint planning area.

Policy 8.5.5: Joint planning area agreements shall be used to coordinate level of service standards and concurrency management.

Policy 8.5.6: Joint planning area agreements shall identify a specific boundary, land use designations, and densities / intensities for development.

Policy 8.5.7: Joint planning area boundaries, as adopted, shall be depicted on the Future Land Use Map.

Policy 8.5.8: Joint planning areas shall be used as a mechanism to work in concert towards the siting of facilities with county-wide significance, including locally unwanted land uses.

Policy 8.5.9: The City shall participate in any Joint Land Use Study (JLUS) the County or any municipality initiates to ensure the protection of local military activities and

missions. JLUS findings shall be incorporated into the Land Development Regulations, as deemed applicable.

Policy 8.5.10: The City shall participate on the Naval Service Activity Panama City JLUS Implementation Committee.

Policy 8.5.11: The City shall work with the Board of Regents in the development of a “campus development agreement” as provided for in Chapter 1013, F.S., if the need arises.

Policy 8.5.12: Work with the Northwest Florida Water Management District in the update of the City’s Water Supply Plan. In addition, the City shall coordinate the City’s Water Supply Plan with the Region III Water Supply Plan.

Policy 8.5.13: The City shall coordinate with the Northwest Florida Water Management District every five years in the update of the Regional Water Supply Facilities Work Plan, and pursuant to §163.3177(6)(c), F.S.

**Objective 8.6:** Proactively address intergovernmental issues such as those related to stormwater and transportation.

Policy 8.6.1: The City shall cooperate with Bay County in its efforts to develop a county-wide stormwater management plan. The City’s cooperation shall include the timely response to data collection requests, participation in intergovernmental meetings to address the topic, and exploration of funding opportunities. The City shall contribute financially to the stormwater management plan only if such contribution is deemed feasible by the City Commission.

Policy 8.6.2: Participate at the staff level on the Technical Coordinating Committee (TCC) of the Bay County Transportation Planning Organization.

Policy 8.6.3: Support the creation of an intergovernmental committee for the purpose of coordinating inter- and extra-jurisdictional transportation issues.

Policy 8.6.4: Coordinate to the maximum extent feasible to achieve a consistent and compatible county-wide transportation impact monitoring system.

**Objective 8.7:** Coordinate land planning development activities to allow for orderly growth and efficient provision of governmental services and facilities.

Policy 8.7.1: The City shall negotiate interlocal agreements addressing extra-jurisdictional service delivery when increased efficiency and effectiveness will be achieved.

Policy 8.7.2: Support the creation of an intergovernmental coordination committee or working group to support efficient growth and development patterns, and to avoid the duplication of services within Bay County.

**GOAL 8D: CONTRIBUTE TO SUCCESSFUL EMERGENCY MANAGEMENT ACTIVITIES INCLUDING HAZARD MITIGATION, PREPAREDNESS, AND RECOVERY.**

**Objective 8.8:** Coordinate with Bay County Emergency Management on the preparation of disaster-related documents and studies.

Policy 8.8.1: Participate on the Local Mitigation Strategy (LMS) committee.

Policy 8.8.2: Participate with the preparation of the Comprehensive Emergency Management Plan (CEMP), as requested.

Policy 8.8.3: Coordinate with Bay County during the preparation of a county-wide Post Disaster Redevelopment Plan (PDRP), as requested.

**Objective 8.9:** Coordinate with Bay County Emergency Management on the evacuation of the City's residents in preparation of a natural disaster.

Policy 8.9.1: The City police and fire personnel shall work with Bay County Emergency Management to adequately and safely evacuate City residents pending the event of a natural disaster.

**GOAL 8E: ENSURE ADEQUATE PUBLIC SCHOOL FACILITIES**

**Objective 8.10:** Collaborate and coordinate with the School Board of Bay County (School Board) to ensure high quality public schools facilities which meet the needs of the City's existing and future population.

Policy 8.10.1: The City shall implement the Interlocal Agreement for Public School Facility Planning and Concurrency adopted in 2008.

Policy 8.10.2: Participate in a school joint working group with the County, School Board, and other municipalities within Bay County on an as needed basis, but no less than in an annual meeting.

Policy 8.10.3: General types of provisions that are included in the Interlocal Agreement in order to advise the School Board, the County, special taxing districts, and municipalities of proposed developments which would impact the City include:

- (a) Transmission of an annual memo from the City Planning Department to the School Board.

(b) Provision for a feedback process/information exchange so the above entities can inform the Planning Department of any potential adverse impact(s) from proposed developments and / or conflicting planning activities through the City / County / School Board Working Group, and the Local Planning Agency as well as through public meetings with notices published in the newspaper of general circulation.

Policy 8.10.4 The City shall consider School Board population projections and the type and distribution of population growth and student enrollment when updating the Plan.

Policy 8.10.5: The City shall use the five-year population and student enrollment projections provided by the School Board at an annual working group meeting.

**Objective 8.11:** Maintain and enhance joint planning processes and procedures for coordination of public education facilities for planning and decision-making.

Policy 8.11.1: The City shall establish new coordination mechanisms as necessary to evaluate and address its Plan and programs and their effects on the comprehensive plans of adjacent local governments, School Board, and other units of local government providing services but not having regulatory authority over use of land, and the State, through the use of joint meetings or other types of forums with other agencies.

Policy 8.11.2: On an annual basis, the City shall request that the School Board provide to the City information from its five-year Capital Facilities Plan to determine the need for additional school facilities. The five-year Capital Facilities Plan shall contain information detailing existing facilities and their locations and projected needs. The report shall also contain the School Board's capital improvement plan, including planned facilities with funding representing the School Board's unmet needs.

Policy 8.11.3: In order to coordinate the effective and efficient provision and siting of public educational facilities with associated infrastructure and services within the City, a representative from the City Commission, the Bay County Board of County Commissioners, the School Board, and other municipalities shall meet jointly to develop mechanisms for coordination. Such efforts may include:

- (a) Coordinated submittal and review of the City's annual capital improvement program, the School Board's annual educational facilities report, and the School Board's Five-year School Plan Survey.
- (b) Coordinated review and assessment of the associated costs and expenditures of siting and developing schools with needed public infrastructure.
- (c) Coordinated review of residential planned developments or mixed use planned developments involving residential development.

- (d) Use of a unified database including population (forecasts of student population), land use, and facilities.
- (e) Use of a Parks/Schools Planning Group (with representative from each of the entities) to review coordinated siting of schools with parks for multi-functional use. Directives resulting from the joint meeting shall be incorporated into the Plan, Land Development Regulations, and other appropriate mechanisms as deemed necessary.

## **GOAL 8F: AID IN THE RETENTION OF LOCAL MILITARY INSTALLATIONS**

**Objective 8.12:** Support the U.S. Navy in its operation of Navy Support Activity (NSA) Panama City to ensure this facility remains a viable part of the community and have a continued ability to fulfill their missions.

Policy 8.12.1: The City shall implement regulations to ensure that present and future development activities as well as mid- and long-range land use planning decisions are compatible with the missions and operations of NSA Panama City.

Policy 8.12.2: The City shall coordinate the review of all applications for piers, docks, and other types of water-dependent development with NSA Panama City to identify and resolve any potential conflicts before final action by the City for those requests within the Military Influence Overlay District as noted within the Joint Land Use Study dated November 2009 and produced by Bay County.

Policy 8.12.3: Panama City shall encourage NSA Panama City to provide information to the City on community planning assistance grants.