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ADDENDUM No. 1

PC26-007 CDBG-DR Hometown Revitalization Program – Aaron Rich Marketing

January 22, 2026

The purpose of this addendum is for the City of Panama City (“City”) to provide updated information for **Bid No. PC26-007 CDBG-DR Hometown Revitalization Program – Aaron Rich Marketing** and shall it become part of the Contract Documents.

Addendum 1 provides updates and/or clarifications to the Contract Documents and they are amended in the following particulars:

I. SPECIFICATIONS

No changes in this Addendum.

II. PLANS

No changes in this Addendum.

III. CLARIFICATIONS

The following RFIs have been received on previously advertised Hometown Revitalization Program project ITBs and are also applicable to PC26-007 CDBG-DR Hometown Revitalization Program – Aaron Rich Marketing:

- 1. RFI:** What is the budget for the overall project?

RESPONSE: The City does not provide a budget for the project.

2. **RFI:** What are the allocated grant funds?

RESPONSE: The approximate allocated funds: Bldg. 840 -\$80,000 & Bldg. 842 - \$80,000.00 for a total approximately \$160,000.00

Note: This project is funded by a federal grant, and we are unable to ask for more grant money. If the bids come in over the grant amounts, it is possible that some of the work will not be awarded. However, the business owners may choose to contribute funding in addition to the grant amount. Therefore, we will not know exactly what will be awarded until bids are opened and evaluated.

3. **RFI:** Please provide the CDBG-DR Required Contract Clauses form.

RESPONSE: The CDBG-DR Required Contract Clauses document is included in the Bid Set Project Manual/Specifications on pages 147-154.

Please note, the CDBG-DR Required Contract Clauses document requires signature and must be included in the Bidder's Bid Submission.

4. **RFI:** Will the contractor incur the costs for building permits? If yes how should these costs be broken out in the bid form? Please provide a building permit fee schedule.

RESPONSE: Fees and Permits will be the contractor's responsibility. Fee schedules are available through the City of Panama City's Development Services Department webpage at <https://www.panamacity.gov/175/Development-Services>

5. **RFI:** Will any development orders be required for this project? Will costs incurred be by the Prime Contractor?

RESPONSE: We do not anticipate any DO's being required. Any cost would be incurred by the Contractor. Information regarding development orders is available on the City of Panama City's Development Services Department webpage at <https://www.panamacity.gov/175/Development-Services>

6. **RFI:** Will any impact fees be required for this project? Will costs incurred be by the Prime Contractor?

RESPONSE: We do not anticipate any Impact fees. Any cost would be incurred by the Contractor.

7. **RFI:** Please confirm this project is subject to Davis-Bacon provisions.

RESPONSE: Yes, this project is subject to Davis-Bacon provisions.

8. **RFI:** Will the businesses close temporarily to allow uninterrupted construction?

RESPONSE: The City aims to ensure that normal business hours and access remain uninterrupted throughout this project. If it becomes absolutely necessary for construction to impact business operations, this will be addressed during the construction phase in coordination with the project manager and the business owner to implement appropriate measures. However, the City's primary objective is to avoid any disruptions to business operations or access during the project.

9. **RFI:** Is the bond for the whole project or will it be for the individual locations?

RESPONSE: The bid bond is required to correspond with the overall bid amount, including all items on the bid form per the bid bond instructions in the bidding documents. After contract award, the awardee's performance and payment bonds will need to cover all awarded work at all locations included in this project.

10. **RFI:** Do bidders have to bid on all locations or can they just bid on some of the locations?

RESPONSE: Bidders must bid on the entire project, which includes all locations in the ITB. The entire bid form must be completed.

11. **RFI:** Regarding the licensing requirements: Will a certified builders license be sufficient?

RESPONSE: Either a certified Florida State licensed General Contractor or a certified Florida State licensed Building Contractor will be suitable.

END OF ADDENDUM No. 1

Bidders must acknowledge receipt of Addenda in accordance with A701 Instructions to Bidders and 00 41 13 Bid Form.

For RFIs regarding this Addendum, please email the City of Panama City's Purchasing Division at purchasing@panamacity.gov.