



# CITY OF PANAMA CITY BUSINESS LICENSE QUESTIONNAIRE



Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

What is the proposed business? \_\_\_\_\_

What was the previous use of this location? \_\_\_\_\_

(A change of Use/Occupancy approval may be required from Bay County Builders Service.)

Has the building been vacant longer than 6 months?  Yes  No

Has ownership changed?  Yes  No

Do you plan to alter/modify the building or site (including trees)?  Yes  No

If yes, are you enlarging the building or adding impervious parking area?  Yes  No

Please explain the extent of the alterations (a Development Order may be required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will the business have a sign?  Yes  No

\* If yes, a Development order is required for all new signs or modifications to existing signs (please submit drawings for approval).

Is this property located in a Community Redevelopment Area (CRA)?  Yes  No  
(If yes, special guidelines may need to be followed for construction/renovations/signage)

Does the site have off-street parking?  Yes  No  
(off-street parking is defined as parking located on the property and does not include the right-of-way)

If yes, how many designated parking spaces are provided for this location? \_\_\_\_\_

If no, how will parking be addressed? \_\_\_\_\_

## RESTAURANT ONLY:

Is this an existing restaurant?  Yes  No

If yes, how many existing seats? \_\_\_\_\_

Will there be new seating added?  Yes  No

If yes, how many new seats? \_\_\_\_\_

Have there been any improvements to the property within the last 6 months?  Yes  No

## FOR NEW OR NEWLY REMODELED BUILDINGS:

Has Certificate of Acceptance been issued by the City?  Yes  No  
(If no, the business license will not be approved until a Certificate of Acceptance has been issued.)

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_