



**PUBLIC NOTICE**  
**RFQ NO: PC23-061**  
**PROFESSIONAL SERVICES FOR PANAMA CITY FOR**  
**COMMUNITY DEVELOPMENT BLOCK GRANTS DISASTER RECOVERY**  
**(CDBG-DR Professional Services Project RESTORE - Glenwood)**

The City of Panama City, Florida (the "City"), through the City's Project Management Office ("PMO"), seeks Qualifications from experienced and qualified engineers to provide Professional Services for design and engineering for repair, replacement and remediation of Stormwater Systems, Water and Sanitary Sewer Systems, Wastewater and Wastewater Treatment, and Roadway and Pavement Systems. The scope of the project (the "Project"), is more fully described in Section 2, "RFQ Scope of Services" for the RFQ documents. This RFQ is issued pursuant to Section 287.055 of the Florida Statutes, the "Consultants Competitive Negotiation Act" ("CCNA"). All references to Florida Statutes, City of Panama City and Panama City Codes, and other laws/regulations will be interpreted to include "as amended from time to time."

Request for Qualifications (RFQ) documents may be obtained from the City of Panama City, Bonfire Portal at <https://panamacity.bonfirehub.com/portal/?tab=openOpportunities>.

**Completed Qualifications may be submitted electronically through the following link <https://panamacity.bonfirehub.com/portal/?tab=openOpportunities> by 2:00 PM, CT, on September 18, 2023, ("Qualification Submission Due Date").** Any Qualifications received after the Qualification Submission Due Date or delivered to a different address, department, or location will not be considered. If you have questions or need assistance with alternative methods of submission, please contact Dawn Kirkland at [purchasing@panamacity.gov](mailto:purchasing@panamacity.gov).

It is the sole responsibility of Proposers to ensure the receipt of all addenda. Therefore, it is recommended that firms periodically check the Panama City Bonfire Portal for updates through the issuance of addenda.

The PMO has scheduled a **Voluntary Pre-Qualification Conference, on August 30, 2023, at 10:00 AM CT, at 501 Harrison Avenue, Lower Level, Room 10, Panama City, FL 32401.** Attendance is strongly encouraged, but not required. Use of personal protective equipment (such as masks) by those in attendance is recommended but not mandatory. At the discretion of the City, attendance may be offered via Video Conference.

Panama City reserves the right to accept any Qualifications deemed to be in the best interest of the City, to waive any minor irregularities, scrivener's errors, minor omissions, minor deviations, and/or technicalities in any Qualifications, or to reject any or all Qualifications and to re-advertise for new Qualifications, in accordance with the applicable sections of the Florida Statutes, the City Charter and City Code, and this RFQ. The responsibility for submitting a Qualification before the stated time and date is solely and strictly that of the Proposer. The City is not responsible for any delayed, late, lost, misdelivered, or non-delivered Qualifications, no matter the cause.

**PROPOSERS ARE ADVISED THAT QUALIFICATIONS SUBMITTED WITH IRREGULARITIES, DEFICIENCIES, AND/OR TECHNICALITIES THAT DEVIATE FROM THE MINIMUM QUALIFICATIONS, EXPERIENCE, AND SUBMISSION REQUIREMENTS OF A REQUEST FOR QUALIFICATIONS ("RFQ"), REQUEST FOR QUALIFICATIONS ("RFP"), INVITATION TO BID ("ITB"), INVITATION FOR BIDS ("IFB"), INVITATION TO QUOTE**



**(“ITQ”), REQUESTS FOR LETTERS OF INTEREST (“RFLI”), AND REQUEST FOR SPONSORSHIPS (“RFS”) SHALL RESULT IN A NON-RESPONSIVE DETERMINATION. ONLY MINOR IRREGULARITIES, DEFICIENCIES, AND TECHNICALITIES MAY BE ALLOWED TO BE TIMELY CURED BY PROPOSERS AT THE SOLE DISCRETION OF THE CITY. MATERIAL IRREGULARITIES, DEFICIENCIES, AND TECHNICALITIES CANNOT BE CURED BY THE PROPOSER, AND ARE NOT WAIVABLE BY THE CITY.**

**PROPOSERS ARE ADVISED THAT ALL AGREEMENTS NEGOTIATED WITH SUCCESSFUL PROPOSERS FOR PROJECTS SHALL BE TIME AND MATERIALS TYPE AGREEMENTS/CONTRACTS WITH A NOT TO EXCEED CEILING. IN NO EVENT SHALL A COST PLUS CONTRACT BE AWARDED.**