

Permitted Use Verification Letter Applicant's Development Guide

Development Services Department – Planning & Zoning Division
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Application Fee: \$50

Review Fee: \$50

Total Fee: \$100

All applications, materials, plans, documents and fees are required to be submitted electronically via the Development Services Department's online application portal. Submission via e-mail will not be considered. Ownership and Applicant Authorization Forms will also need to be submitted electronically.

This guide is intended for applicants seeking to initiate the Permitted Use Verification (PUV) review process. A PUV is a request by an applicant for verification of whether a specific use that is not listed in the Unified Land Development Code (ULDC) is permissible within a specific zoning district and consistent with the City's Comprehensive Plan and corresponding Future Land Use Category Map on a specific property. The applicant will need to complete the form and submit it along with the required fees. Processing and issuance of PUV letters can take up to 30 days.

